Áine Murphy ByrneWallace LLP,

The Square, 88 Harcourt St,

Castlepollard, Saint Kevin’s,

Co. Westmeath. Dublin.

083 471 0109

Ainemurph.17@gmail.com

To the hiring manager at ByrneWallace LLP,

I am writing to you as a 4th year law and business student studying at the University of Galway, who is very interested in applying for the Legal Internship Program at your firm. I am set to graduate in May 2023 with a Bachelor of Law and Business degree. My current GPA is 2:1. My many months of placement as a legal intern and extensive list of work experience has me armed with many skills which are required for this position.

I interned in AMOSS Solicitors, legal firm, for over nine months last year and it has prepared me for most of the roles which I may be asked to undertake. I learned many skills during these nine months such as court etiquette, how to communicate with clients, preparing the solicitors and the case files for trial and working as a team in the office in order to meet our end goal in a timely fashion. I am now hoping to progress my learning experience and further my future career by working in your prestigious firm.

I am an enthusiastic, hardworking, and motivated person who is always eager to learn. I am an ambitious and bright person, who embodies many entrepreneurial skills. I am extremely easy to get along with and love building work relationships within the office, in order to work well as a team. I am very adaptable and I am constantly looking at situations from different perspectives, to overcome problems quickly.

From researching your firm multiple times, I can now assure you that I am more than interested in working for your firm and that I have all the morals and traits which you are looking for.

Please do not hesitate to contact me if you require any further information.

Kind regards,

Áine Murphy