

Dear Hiring Manager,

I am writing to apply for the Byrne Wallace internship programme. Please find my CV attached. I believe that I would be an ideal candidate because of my academic and extra-curricular achievements, passion for commerce and communication skills.

Last year I ranked 13th in my class at Trinity, which I achieved while working part-time. I have also taken part in and placed in a variety of legal competitions. These experiences taught me the value of preparation and foresight. In a legal competition, as in legal practice, it is important to have considered the shortcomings in your argument as well as what the opposing side might raise.

As Byrne Wallace is a commercial firm, I believe that a passion for commerce is also essential. Throughout my time at Trinity, I gained an appreciation of the impact that the legal profession has on the economy. I have done this by attending business events, including the London School of Economics 'Alternative Investment Conference' on the 23rd and 24th of January, 2023. Further, I completed a level 7 qualification in 'Innovation and Entrepreneurship' in which my team and I presented a business and marketing strategy for a business providing NGO impact reports. Completing this qualification improved my awareness of market conditions, collaboration and time management.

However, no matter the quality of the work, the final arbiter is always the client. Therefore communication, a skill I developed at Allianz, is an essential tool for a lawyer at Byrne Wallace. At Allianz, I interacted with international clients on contractual matters. Whether the customer had an urgent, life-threatening problem or a simple query, I had to be persuasive and professional. Byrne Wallace is a firm driven by clear communication with clients and therefore, I believe that my demonstrated interpersonal communication skills would be extremely valuable to the firm.

Thank you for taking the time to read my application. Should you have any queries or require anything further I am reachable at 089 4600 080 or via email at offergea@tcd.ie. I am available for an interview at your convenience.

Kind regards,
Anna