Charlie Doohan

7 Castlefield Grove | Knocklyon, D16 F9F2 | 0851801934 | charlieapple2209@gmail.com

[10/10/2022]

Dear Sir/Madam,

I am writing to you in respect of the summer internship programme that is available to undergraduates this Summer.

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I am currently attending UCD School of Law, studying Business and Law and I am extremely interested in pursuing a career in law. I am writing to express my interest in the Summer internship programme. This opportunity provides me with an excellent opportunity to contribute to the ByrneWallace team and at the same time support me in terms of gaining valuable practical experience working with a successful global firm in this area.

I am highly motivated, a strong communicator, and comfortable working within a team or as an individual contributor. My academic record is excellent, awarded 550+ points in my Leaving Certificate, and have achieved strong results in my college exams as shown in my CV attached. During my studies, I have learned about key parts of operating a business, as well as my legal studies, which I believe will be invaluable when working in a large firm such as ByrneWallace.

During my first two years at UCD, I completed a broad spectrum of coursework. As part of this experience, alongside my experience within law firms, I have decided that I would like a career in a leading firm like ByrneWallace. I enjoy contributing as part of diverse teams in college and consider myself a team player who is open to new ideas and always willing to contribute.

In addition to my studies, I have worked part-time as a retail assistant at SUPERVALU. This role required me to understand the importance of customer service and has helped me to understand the importance of a healthy team dynamic, which I believe I can bring into this firm.

Finally, I am very interested in this internship, which I believe provides me with a wonderful opportunity to participate in an excellent internship progamme, work with an internationally recognized firm such as ByrneWallace, and learn from a highly skilled team of legal professionals. I am confident that I can meet the expectations required for this internship and I hope you will positively consider me for this excellent opportunity.

Sincerely,

Charlie Doohan