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Ballinrobe Road,
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Co. Mayo
F23W625

Grainne McManus
ByrneWallace LLP
88 Harcourt Street,
Dublin 2

17/02/2024

Dear Ms McManus,

I am a highly motivated and committed Second Year BA student on course for a 1.1 honours degree and am applying for the Byrne Wallace Internship Programme.

I have excellent collaborative, communicative, and analytical skills developed through my work as a music tutor, years of customer service experience as a crew member in a local restaurant, and extensive participation in competitive public speaking. I am eager to apply my knowledge and gain commercial expertise by working in a leading corporate law firm such as Byrne Wallace. I note that the firm has recently been the recipient of a number of awards including the Northern Ireland Dealmakers Awards (2024) and Irish Pension Law Firm of the Year (2023) which highlights its excellent reputation in a variety of areas.

My degree at the University of Galway gives me the opportunity to study both law and economics thus allowing me to pursue my interest in both disciplines. So far, I have achieved very high marks on a consistent basis in my degree with an overall average of 86.25% for my first year. In December 2023, I was awarded the Thompson Reuters prize for outstanding academic achievement in the first year of my degree. I look forward to gaining practical experience by applying the knowledge and skills acquired in my studies to real life issues in an Irish law firm.

I have participated extensively both as a second-level student and undergraduate in competitive debating, mooting, and mock trials. I was a member of the winning team at the Mayo Association Dublin School's Debating Competition (2017), a finalist in the University of Galway Novice Moot Court Competition (2023) and a finalist in the Intervarsity Law Summit Mock Trial Competition (2024) at which I represented the University of Galway. I also won the Ursula Connolly Client Competition held at Matheson LLP in 2023. These experiences have been invaluable opportunities to enhance my communication and teamwork skills.

For almost two years, I have worked as a crew member in McDonald's Restaurant Castlebar. My communication skills have been enhanced through dealing with customers in a very busy environment where courteous and considerate interaction is imperative. I have also worked as a music tutor for several years providing grinds to piano students.

As one of Ireland's leading commercial law firms, Byrne Wallace is a company in which I would be eager to train. I believe that my skills of communication, teamwork and excellence mean I have much to contribute. My suitability for selection as a candidate for the Byrne Wallace internship is demonstrated not only by my excellent academic record but also by my extensive extra-curricular achievements.

I have attached a CV for your attention. Thank you in advance for your time and consideration.

Yours sincerely,

Elijah Burke