

Emily Murphy

Graduate

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Dear Ms. McManus,

I have recently graduated from University College Dublin where I studied Business and Law and I am currently studying for my FE1 examinations.. I am writing to apply for the Summer Internship Programme at ByrneWallace as I want to gain an insight into the roles and responsibilities associated with working as a trainee solicitor at one of Ireland's largest full service law firms.

Throughout my time at university, I found myself becoming immersed in my study of the law and I knew that I wanted to pursue a career as a solicitor. Since the beginning of December, I have been working full time as a Litigation intern at Lavelle Partners LLP. I work primarily with the medical negligence team as well as the employment team. This has allowed me to develop my legal skills and to gain a better understanding of the practical side of a career in law. My current role as an intern includes assisting fee earners by carrying out research, drafting, and attending meetings with clients. I also completed an internship with Matheson in July 2021 which gave me an insight into what life is like in a large corporate firm. I feel that this helped to solidify my desire to pursue a career in law.

ByrneWallace has a reputation of providing an excellent service to their clients, with a focus on building strong client relationships and giving practical advice. ByrneWallace has remained at the forefront of Ireland's legal sector since being founded in the 1970's, leading the way in terms of their progressiveness and their focus on innovation. While at University, I worked primarily in the service industry which allowed me to develop excellent communication and customer service skills. I also worked as a sales associate for JTI, a global tobacco and vaping company. Here I received further customer service and sales training, with a focus on providing a personalised service to our clients. I have no doubt that these skills will be of use to me when it comes to building strong client relationships in the future. After finishing my final exams at university, I spent my summer working in Manhattan, New York. This challenged me to step outside of my comfort zone and forced me to become a more forward-thinking person.

I am an extremely diligent worker and I have an exceptional eye for detail. I have developed various transferable skills through my previous work experience and I feel that I could be an asset to the team at ByrneWallace, should I be fortunate enough to be offered the opportunity.

I look forward to hearing from you.

Yours sincerely,
Emily Murphy