

Fiona Deane
17 Cloister Way,
Carysfort Avenue,
Blackrock,
Co Dublin.

E: Deanefiona@gmail.com
T: +353 (83) 141 5624

ByrneWallace LLP,
88 Harcourt St,
Saint Kevin's,
Dublin 2.

ByrneWallace LLP Internship Programme 2024

Dear Sir/Madam,

I am reaching out to convey my strong interest in the Internship Programme 2024 at ByrneWallace LLP. My work experience and professional journey thus far, have equipped me with the necessary combination of skills and qualities that align with the requirements of this role. I am a diligent and ambitious student, currently in my third year of Business and Law at University College Dublin. I feel the hands-on nature of this programme will allow me to enhance my interest and knowledge in the legal field.

Effective communication and cross-functional collaboration are among my core strengths. I hold the belief that in order to excel in a team setting you need to have the ability to listen and comprehend others' perspectives, along with effectively communicating researched points of view. Being a member of several committees within school and now my presence on the C&E committee in college has allowed me to develop these vital skills and more recently in my work with coaching and promotional teams.

Balancing academics, a part-time job and personal hobbies allowed me to develop my organisational and detail-oriented skills while also instilling a strong work ethic in me. My academic and extracurricular experiences have taught me that I have a proactive attitude and approach to tasks, allowing me to carry out my work effectively and develop an in-depth understanding where needed. I am an innovative problem solver and my capacity to adjust to challenging situations has made me a valuable team member and employee.

My experience in the hospitality industry has been invaluable to me as it has assisted in enhancing my interpersonal, leadership and time management skills. Crucially, it has also imparted lessons on the importance of building strong customer relationships. I learned through this experience that I am a quick learner who thrives in fast-paced environments where proficient and optimal work is demanded. These skills have seamlessly translated into my college degree, and I am confident that they will prove valuable and applicable to me in a workplace such as ByrneWallace. Furthermore, the exposure to a wide range of cultures within the hospitality industry has shown me the value of inclusiveness and diversity in a workplace and the understanding of these are crucial in a programme of this nature.

Integrity and commitment to giving back to society are among my core values and beliefs, which drives my passion for making a difference. I became interested in studying law because of the ability to effect meaningful change. My most rewarding volunteer work has been my participation in the organisation of charitable events such as the "Sleep In" in aid of St Vincent De Paul and more recently I have been involved in providing a free grinds programme to a DEIS school in Crumlin.

I am enthusiastic about continually learning and developing new skills to enhance my professional capabilities and contribute more effectively to team objectives. I am a hardworking individual eager to grow my expertise regarding the legal industry and feel this programme encompasses both the knowledge and practical legal experience that will allow me to further develop and upskill.

In conclusion, I am genuinely excited about the possibility of taking part in the ByrneWallace Internship Programme 2024. I believe my proactive mindset, interpersonal and communication skills align with the qualities valued and looked for in applicants. Since deciding to study law it has been a fervent desire of mine to have the opportunity to apply myself in a law firm like ByrneWallace.

Thank you for considering my application and I look forward to hearing from you.

Yours Sincerely,
Fiona Deane