**Jamie**

**O’Reilly**

55 The Rise, Glasnevin, Dublin 9|428joe@gmail.com |0831721999

February 9, 2023,

To the Summer Internship Programme Manager,

I am delighted to be applying for the Summer Internship Programme at Byrne Wallace LLP.

As well as having experience in the legal and IT field, I have graduated from Dublin City University (DCU) with a BA in Economics, Politics and Law, amongst the top 10 in my class. I have passed my first set of FE-1 exams and I am currently studying for the next set. As a highly motivated and ambitious individual with a strong interest in the legal field, I am confident that I would be a valuable asset to your team.

I would love to be an Byrne Wallace intern as I have always had a keen interest in pursuing a career in law. I specialised in Law and graduated amongst the top 10 in my class. I worked as part of a group for several projects and feel comfortable as part of a team due to my interpersonal and communication skills.

I joined Cafico International during my internship year as a legal intern and helped clients on a day-to-day basis with queries while receiving invaluable training. This experience has given me insight on what it takes to be successful in a fast-paced environment with many clients. This led me to then taking a summer internship role at one of the biggest law firms in Dublin, Dillon Eustace.

In addition to this extensive legal experience, I also have strong administrative, IT, problem solving and time management skills from my work experience in The Mater Misericordiae University Hospital. This broad background makes me an ideal candidate for this position and I believe I will bring flexibility, efficiency, reliability and innovation to any firm with a large client portfolio. I have a variety of hobbies and interests, including golf, football and social justice work. Please read the accompanying CV which will provide you with further details of my skill set and academic qualifications.

I appreciate you taking the time to read my application and I look forward to hearing from you.

Sincerely,

Jamie O’Reilly.