Jessica Metcalfe

3 Mill Green, Glasheen,

Stamullen, Co. Meath

**Re: Legal Graduate Program**

To whom it may concern

I am currently a final year student on the BCL. Law and Criminology course in Maynooth University..

I am a motivated, determined and resilient individual with a strong interest in all aspects of the Legal field and would be interested in developing further skills.

Following on from leaving certificate I undertook a BCL in Law and Criminology to pursue my dream of becoming a qualified solicitor.

As you can see from my CV, attached, I have experience in …….

Leadership, Communication, time management and customer service when I worked with SSP and I have skills of privacy and patrolling that I obtained through working with ICTS.

I wish to apply for the trainee solicitor position within your company on your 2024 graduate programme.

I believe I am the ideal candidate for a position because I am able to undergo any task given, present my leadership skills when needed, I am always willing to learn and will work any hours needed for the general running of the company.

Please contact me on 0838338125 or metcalfejessica8@hotmail.com to organise an interview at your earliest convenience.

I look forward to hearing from you.

Kind regards,

Jessica Metcalfe .