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Graduate Recruitment Manager,  
Byrne Wallace,

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Dear Sir/Madam,

I am writing to you as I wish to apply to the 2024 Summer Intern Programme in Byrne Wallace, I would like to be considered for a place on this programme as it would be of huge benefit to my legal career in terms of the skills and experience I would stand to take away from the programme. The programme also stands to be an excellent platform on which to prove my skills in the hopes of earning a future traineeship opportunity as I feel this is something I would be capable of and interested in at Byrne Wallace.

I feel I would be a good candidate for this programme as I believe it would be a great opportunity to show my talent and dedication. I feel I would thrive in such a competitive environment as I am a hard worker with the necessary commitment. I also believe I have the necessary people skills to mesh well in new environments and to get on well with co-workers and clients being both personable and collaborative. My previous work in renovating and running a café shows I have the requisite independence and resourcefulness needed for a working environment such as that of Byrne Wallace.

I feel that not only do I have the right personality to make me a good fit for the position but furthermore I have the right academic achievements. I have maintained good grades across all modules throughout college showing that I can tackle any area of the law and could fit into any one of a number of departments in Byrne Wallace. I feel that Byrne Wallace is the right place for me as I aspire to progress in terms of my legal skills but also my personal skills and a large and dynamic firm such as yours would be the perfect environment in which to achieve this.

I look forward to hearing back from you and hope I can progress into further stages of this application process, I can be contacted at any time by e-mail or phone with the relevant contact details being listed above.

Yours sincerely,

John Ryan