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Trainee Coordinator
Byrne Wallace
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Re: Internship 2023

To whom it may concern,

I am a recent UCD graduate of Business and Law, currently holding a provisional acceptance for the LLM in International Commercial Law. I have always excelled academically, striving for the best results and putting time and effort into achieving my goals. I have maintained this attitude in the workplace, allowing me to provide a tangible benefit to colleagues and clients in a variety of industries. I believe that an internship at Byrne Wallace as a leading law firm, would enable me to become the successful, ethical and competent solicitor that I strive to be. Byrne Wallace's environment of emphasising integrity and collaboration resonates with my ethos and values. The opportunity to learn from highly skilled professionals in a range of areas particularly Corporate, Banking and Finance is a large part of what drew me to Byrne Wallace. Exposure to working in an environment where I could hold a level of responsibility would prove invaluable in enabling me to further my career.

By way of experience, I completed an internship in Irish Water's legal department under the direction of a team of highly skilled solicitors. During my time at Irish Water, I solidified my desire to forge a legal career working with interesting corporate clients on diverse and ambitious projects. I assisted in drafting contracts which enabled me to develop my technical skills and also assisted in minute taking, attending court and researching upcoming litigation. Since then I have also completed a year working in the Tax department in EY, where opportunities to work on advisory projects further ingrained my interest in pursuing a career as a solicitor.

I am currently employed as an Analyst in J.P.Morgan, tasked with reporting directly to the manager and hold responsibility over two of the firms' largest clients. My tasks are varied, and can include assisting in sales pitches, analysing large amounts of data and calculating different rates, scheduling distributions and ensuring client satisfaction. I have learnt to provide clear, concise information as well as prioritising deadlines accordingly. I currently partake in supporting Generation's volunteer project, focused on enabling and preparing those in need for career and life changing opportunities.

I enjoy a wide range of extra-curricular activities. I currently compete in Muay Thai and BJJ. This stemmed from partaking in the Alta training course in 2021 which consisted 20 weeks of training every weekday and culminated in a competitive amateur bout in front of over a thousand audience members. This ingrained the reality of putting oneself outside their comfort zone, and the work and dedication required to succeed when doing so.

A role with Byrne Wallace demands interpersonal skills, time-management, and attention to detail. This position would enable me to apply my theoretical knowledge in a practical, tangible manner in an area where my interest and passion has continued to grow.

Thank you for taking the time to consider my application and I look forward to hearing from you.

Yours faithfully,

Joseph Leddy