

MARK SMITH

RE: Application for Summer Internship.

Dear Gráinne,

I am writing to apply for your internship programme at Byrne Wallace LLP. I am a graduate from the LL.B. Bachelor of Laws degree in Maynooth University. Here, I have achieved a 2.1 result. I am also attending University College Cork for their part-time masters programme in Children's Rights and Family Law. Currently, I am on track for a 1.1 result. As you will see from my CV attached, I am working for the Children's Rights Alliance as a Legal Support Officer. Here, I work to support my team and key stakeholders providing tailored legal information.

I am interested in working with your firm, as your firm offers a range of opportunities due to being recognised as a broad-based practice with a rapidly growing domestic and international client base. Additionally, I found from your previous webinars that the positive culture and variety of knowledge really stood out for me. I am also interested in this position as it affords the opportunity to not only gain knowledge in an area I have previous experience in but also to branch out and gain a greater insight into the expertise of Byrne Wallace. I have also found through my research of your firm that it places a strong emphasis on recruitment and training which offers a great learning experience in all of the various practice areas. I believe I am the right candidate for this role as I have the experience and attitude to excel in this position. I am experienced in case management, legal research, and drafting legal documents for court. I am highly motivated and fully proficient in Microsoft Office. For these reasons, I would welcome the opportunity to be considered for this role.

As my experience and education indicate, I have a serious interest in law and the impact this plays in the world. I look forward to hearing from you so that I can discuss with you my CV and some of my previous roles. I can be reached at any of the contact details below. Thank you for your consideration.

Yours sincerely,
Mark Smith

GET IN TOUCH

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