Matthew Keane

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Co. Kerry

V92 E049

6th February 2023

Byrne Wallace LLP

88 Harcourt St

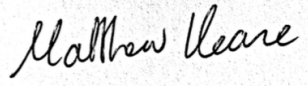Saint Kevin's

Dublin

D02 DK18

Dear Sirs,

I am writing today to apply for a position on Bryne Wallace's Summer Internship Programme for 2023. I'm a final-year law student at Maynooth University, planning to graduate with a high 2:1 later this year. To date, I have sat and passed the Company Law FE-1.

I have work experience in busy general practice offices, mainly within Conveyancing, Employment law and Family Law. As you will read on my CV, I'm a part-time legal secretarial assistant for Mary Cowhey and Company Solicitors in Maynooth, Co. Kildare on a part-time basis. I also worked as a legal assistant for Cashell Solicitors in Listowel, Co. Kerry. This work allows me to develop the organisational, time management, critical thinking and problem-solving skills required for a legal intern position. I also have excellent IT skills, the ability to operate CORTbase and strong interpersonal skills, and have extensive experience understanding the importance of the customer/client relationship.

I chose to apply to Bryne Wallace for many reasons. Firstly, I have a deep interest in many of the firm's areas of specialisation, particularly in Employment law. From reading your website, I was interested in the latest publications and news about employment law matters. I was also impressed by the many companies Byrne Wallace has acted for, particularly the healthcare and hospital services. As the health system is society's backbone, I'm passionate about employees' rights in healthcare. Therefore, I feel that the exposure to high-profile cases and the experience I will gain at Bryne Wallace will be unmatched. This internship will prepare me for a busy city law firm career, and I would be excited to be given an opportunity to work hard, meet new people and show my potential.

I have attached my CV for your consideration, and I thank you in advance for reviewing my application.

Yours sincerely,

Matthew Keane

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