Tel: 0838244305

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To,

Byrne Wallace,

To whom it may concern,

I am writing this cover letter to express my interest in applying for the internship role currently being advertised by your firm.

My name is Muhammad Talha Sultan and I am finishing my degree in bachelor of laws (LL.B) from Maynooth university and my current grade is 2.1.

I believe I would be a good fit for this role as I am doing a relevant degree in law, and I have been keeping up to date with law related events that take place between universities, and I am also interested in sitting my Fe1 exams.

I believe I am also a good fit for this role as I have gained Excellent IT and organisational skills, from being part in different societies on campus as I am currently the treasurer for the legal tech society and was the president of the Islamic society.

These roles have forced me to be good at organising and at relevant IT skills as I had to work with the university and to work with the committee for everything from day to day events, to attending training seminars conducted by the university itself. I believe this is why I have good communication skills too as I have had to deal with a lot of correspondence from the university, other university societies for events and with other societies on campus, along with communicating efficiently with the committee itself in planning out and executing the plan for the various events that would take place which was especially important if a deadline was to be met.

I have attached my CV with the application and if there are any questions I would be more than happy to discuss in detail any question you may have and I look forward to hearing from you in reference to this vacancy.

Sincerely,

Muhammad Talha Sultan