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Ciara Loftus  
HR manager  
Byrne Wallace LLP  
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To Ms Ciara Loftus,

I would like to apply for a place in the ByrneWallace Summer Intern Programme as advertised on your website. I am currently in my final year of an undergraduate BSc in Business and Law. I am set to receive a First Class Honours in my degree and I plan to sit my FE-1 examinations once I have finished.

I believe ByrneWallace is at the forefront of the commercial law field in Ireland and I believe I would thrive in the working environment which is created for interns at ByrneWallace. Entering the working world after spending so much time in academia evokes uncertainty but I believe the right place for me is at ByrneWallace. This is because of the many great opportunities offered ranging from the membership in ALFA international to diverse range of practice areas in ByrneWallace. ByrneWallace is the only top 10 law firm in Ireland with the Lexcell accreditation which inspires me because I want to work in a place with the best practice standards. My legal interest has always been in commercial law but that doesn't negate the small voice that wants to change the world. I believe that the CSR focus alongside the internship would be crucial to well-rounded learning. ByrneWallace supports and encourages an integrative work environment through Partner-led learning, fundraising events and volunteerism and I believe I would excel in these conditions.

I am certain I have much to offer Byrne Wallace. Not only am I a dedicated and diligent worker which is demonstrated by academic achievements and work record, but I am also a motivated individual, willing to commit to the career I have chosen. I plan to commit the year post graduation to my FE-1 examinations and I am confident that I will excel in these. I have developed many inter- and intra-personal skills in my undergraduate years including teamwork, effective communication and being receptive to criticism. This is demonstrated by my participation in the Australian Undergraduate Business Case Competition as seen in my attached CV. This unique experience gave me insight into the international business market and also allowed me to gain extremely useful skills in teamwork and communication.

I understand this position requires an individual with excellent legal knowledge alongside communication, people and research skills and I am confident I would succeed in this role. I am fully committed to the ByrneWallace Summer Intern Program and am convinced I would successfully navigate my way through the programme to becoming an important and valued member of the ByrneWallace team.

I would be delighted to attend for an interview at any convenient time, and I look forward to hearing from you.

Yours Sincerely,

Naoise Finnie