- **Oliver Noonan** -

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Graduate Recruitment Manager,

Byrne Wallace LLP

88 Harcourt Street

Dublin 2

**Date:** 5th February 2024

Dear Sir/Madam,

My name is Oliver Noonan, and I am excited to apply for the Byrne Wallace Summer Internship Programme. I am a 26 year old final year Law student in Dublin Business School, and simultaneously in employment working as a Legal Assistant in Stephen Noonan Solicitors.

In the three years that I’ve spent working as a legal assistant, I have been exposed to vast swathes of legal issues across a multitude of different areas, in addition to becoming accustomed to client interactions. At this point in time, I would say that I am particularly adroit in the areas of Property Law, both commercial and residential, Asset and Share Purchase Agreements and Succession Law. I have also enjoyed extensive involvement in matters relating to general Corporate Practice and Litigation.

The period of time spent working in my Father’s firm has provided me with an invaluable background of legal knowledge but , perhaps equally significantly, I have learnt how to work in tandem with others to bring about successful outcomes. Having obtained this experience, I am now enthusiastic about the prospect of challenging myself in a new environment, and I am particularly keen to reconcile myself with the requirements of working in a large legal practice. Not only have I received positive feedback with regards to the working environment in Byrne Wallace, but I have also been directly exposed to the high calibre and meticulous nature of your work whilst working in my current role, which I have been thoroughly impressed by. In light of this, I have been convinced that Byrne Wallace would be the ideal place for me to build on my current skillset.

I would describe myself as a hardworking, adaptable and dependable individual, and I would be grateful for the opportunity to not only enhance my current skillset in the subject role, but also to try and utilise my own experiences for the benefit of the firm.

I would like to thank you for considering me for this role, and I hope to hear from in relation to my application.

Best Regards,

Oliver.