

Good afternoon,

My name is Sinéad Kavanagh, and I am writing to you to express my interest in being considered for a 2024 summer internship with ByrneWallace. I am a final year Law and French student, studying at University College Cork.

I would be I would be grateful to be considered for your internship programme because, as an aspiring solicitor, I am extremely interested in gaining an insight into the day-to-day operations of your firm. I have many skills which I have gained from previous work experience which I feel would be useful for the position, as you can see from my CV attached. I am very interested in the areas in which your firm specialises, especially the areas of corporate, commercial, corporate crime, white collar, mergers & acquisitions, and EU competition law, to name just a few. During my undergraduate degree, I have enjoyed studying modules such as company law, financial services, contemporary corporate law, and mergers & acquisitions, and I would love the opportunity to see how what I have learned in college is applied in the everyday work of a solicitor.

I am a hardworking, determined and self-motivated individual, who does not let obstacles or challenges prevent me from achieving my goals. I experienced this after finishing my time in secondary education. I commenced my academic journey in Law and Criminology at Maynooth University during my first year of college. However, my ambition was always to study Law and French in University College Cork, which I had originally chosen as my preferred course on my CAO application. To align my studies with my passion, I embarked on a determined effort to transfer to University College Cork. This transition required hard work, dedication, and the construction of a compelling case to UCC explaining why I was the ideal fit for UCC and this course. My transfer was successful and I am now completing my final semester of my undergraduate degree.

I have always worked well as a team as highlighted on my CV through being a member of a select senior choir in my final year of school, and volunteering at a camp for children with disabilities for two consecutive summers. More recently, I was the secretary for the subcommittee of the 2023 23rd Annual UCC Law Conference, the only student led law conference in the country. My role included organising weekly meetings, taking minutes at the meetings, contacting practitioners inviting them to the event, organising and running events to raise money for our chosen charity, Nasc. The skills such as office administration, filing, organising and minute taking would help me as an intern with ByrneWallace.

Looking to the future I am excited and ambitious to become a highly successful solicitor. I have been accepted into a masters in International Commercial and Business law at Queen's University following the completion of my undergraduate degree. I will then study and sit my FE1 exams during my postgraduate studies.

Please find attached my CV which further demonstrates the experience I have, and skills I have developed which I believe make me a suitable candidate for the position.

I would be very grateful to be considered for a summer internship at your firm.

Kind regards,  
Sinéad Kavanagh