

Byrne Wallace Cover Letter

Dear sir/ madam,

This letter concerns my interest in the summer internship position at Byrne Wallace. There are a number of reasons why I think I would be an asset to your firm if awarded the opportunity to take part in summer internship programme.

I have excellent legal research skills, which have been developed by my work at the Irish Legal Information Initiative (IRLII). As a part of my role, I research both case law and academic articles, and summarise these by way of key words, outlining the most crucial aspects of the cases and articles. I believe that my work at IRLII would allow me to excel at any legal research I would be required to conduct during the internship.

I am confident working on a team, or completing tasks individually. My time spent on the UCC ladies rugby team taught me valuable communication and team work skills. Working at Waterford Golf Club has also strengthened my team work skills, as well as developing my communication and customer service skills. In my role, I was required to deal with customer enquiries, and communicate with members and visitors to the club alike. I believe my time at Waterford Golf Club and my friendly nature will help me in my interactions with fellow interns and colleagues in both professional and social scenarios. Working in retail has also taught me how to remain calm in a busy work environment, which I believe would allow me to thrive at the firm.

The firm's commitment to working with charities, schools and volunteering also sparked my interest in applying for this role, as I believe working with your local community and doing volunteer work is so important. This is demonstrated by my work as a volunteer legal researcher at IRLII, Ireland's hub of the Free Access to Law movement, where I am dedicated to doing my personal best to make the law a more accessible place for everyone.

Finally, the variety of areas practised in the firm motivated me to apply. I am particularly interested in competition law and data protection. While I have only studied a few of the areas practised in the firm so far in college, I am an extremely hard working person and love facing new challenges. Working with any of the teams at Byrne Wallace would be an amazing opportunity to learn and develop my skills.

I hope that I have demonstrated my keen interest in the firm and the position on the Summer Internship programme, and look forward to hopefully hearing from you soon.