**Florentina Chelaru**

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Date: 7 February 2023

I am writing to apply for the role of Summer Intern Programme 2023. I am interested in discussing the position you have available at the moment in your company. The opportunity presented in this listing is very appealing, and I believe that my experience and education will make me a competitive candidate for this role.

I am currently second year studying a QQI level 8 L.L.B. Law course in Trinity College Dublin. The course involves a number of modules including Criminal Law, Contract Law, Constitutional Law, Property Law, Equity and many more. I intend to obtain the full major award.

I am a flexible, conscientious, and enthusiastic person with a passion for a career in law. I am well organized with strong attention to detail and proactive in providing timely, efficient, and accurate work, as well as having excellent interpersonal skills.

* I have strong interpersonal skills resulting in exceptional rapport with people. Proven success in initiating, promoting, and maintaining strong interpersonal relations. Able to deal courteously, professionally, and tactfully with the general public in a variety of circumstances.
* I am self-motivated, friendly and enjoy being in a law environment. I consider myself to be an enthusiastic person who performs all office tasks to the highest standard and within given timescales.

I hope that you will find my experience and interests intriguing enough to warrant an interview, as I am confident that I could provide value to you as a member of your team. I have enclosed my CV for you to look at and I am happy to answer any questions that you may have. I would welcome the opportunity of a personal interview to discuss my qualifications further and to learn more about your expectations.

Yours sincerely

Florentina Chelaru