Achievements

**Irish Life Dublin half marathon** – Sept 2023

**Team Ireland U20 Ultimate Frisbee World Championships** – Aug 2020

Academic: UCD Law Society Mock Trial

Legal work experience

**Gahan Ritchie & Co.**

**Legal receptionist and administrator**

Aug 2023 – Sept 2023

* Arranged appointments with clients and legal documents for them and assisting solicitors in the firm.

**Legal cheek**

**Campus ambassador**

July 2022 – Present

* Use social media platforms to promote awareness of their events and act as the main point of contact for approximately 150 law students.

**William Fry**

**Summer Intern**

June 2022 – July 2022

* Supported solicitors in the Banking department on various legal work such as attending and preparing for client meetings.

**Legal Insight Programmes**

William Fry LLP, McCann FitzGerald LLP, Linklaters LLP, DLA Piper LLP.

Non-legal work experience

**Supreme Clean Dry Cleaners**

**Sales advisor and social media manager**

June 2016 – Present

* Manage various social media platforms and create innovative posts for them.
* phone calls, relay messages to store personnel and provide customers with relevant information and suggestions.

**POWER GYM - The Dean Hotel Dublin**

**Floor staff**

Aug 2022 – Dec 2022

* Sign in members and guests of the hotel into the gym, clean equipment and premises and use ZingFit booking system.

**Camile Thai, Sutton**

**Counter staff**

July 2022 – Aug 2022

* Provided all-round store support in a fast-paced environment, performing cashier duties, offering product assistance and opening/closing the premises.

**O’ Farrell’s School and Sports wear**

**Sales assistant**

May 2021 – Aug 2021

* Worked well with other employees to ensure smooth processes and brought forth a customer-centric attitude.

Extra-Curricular Activities

**Events Officer – UCD Nutrition Society**

Sept 2023 - May 2024

* Organize events, coordinate with other societies in the university and reach out to guests to speak to the society members.

**UCD Ultimate Frisbee Team**

Jan 2023 – Present

* Participated in women’s and mixed intervarsity tournaments in 2023 and will be in 2024.

**Public Relations Officer – UCD Law Society**

Aug 2021 – May 2022

* Creating adverts and managing the society’s social media.

**Business & Law Fundraising Week, Event coordinator – UCD Student Legal Service**

Mar 2022 – Mar 2022

* I contacted vendors for the events and worked alongside other committee members and businesses to determine project budgets and prizes.

## ORDINARY COMMITTEE MEMBER - UCD NUTRITION SOCIETY

## UCD ULTIMATE FRISBEE TEAM

## PUBLIC RELATIONS OFFICER - UCD LAW SOCIETY

### BUSINESS & LAW FUNDRAISING WEEK EVENT COORDINATOR - UCD STUDENT LEGAL SERVICE

Personal profile

Dedicated final year law student From University College Dublin. I am aiming to secure an internship in a leading corporate law firm where my leadership skills, industry experience and customer service expertise can be utilized and I can contribute positively to the reputation of the establishment that I am in.

Education

**University College Dublin**

Law BCL – 2020/2024

First year GPA: 3.75 (1:1)

Second year GPA: 3.27 (2:1)

Third year GPA: 3.07 (2:1)

Fourth year GPA: N/A

**The Institute of Education**

Leaving Certificate - 2020

CAO points: 554

**Santa Sabina Dominican High School**

2014-2019

**Alexandra Kenny**

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