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| .   |  | | --- | | ALYSSA Maypother |   **Contact**     |  |  |  |  | | --- | --- | --- | --- | |  |  | Ballyjamesduff, Cavan A82 AOH4 |  | |  |  | 0851905851 |  | |  |  | Maypotheralyssa@yahoo.com |  |      |  | | --- | |  |   **Core Qualifications**  **Skills and Qualities**   * People Skills: From all previous experience I have had to have interaction with many customers, and it allowed me to gain the ability to read and interact with customers. * Communications Skills: From previous work I have learnt it is vital to be able to communicate professionally with both customers and staff members effectively. * Friendly: I am a friendly individual who does not have any issues venturing out of my comfort zone. I am always up for a new challenge with people I have not previously worked with. * Store Opening and closing duties. * Refund processing. * Customer Service  |  | | --- | |  |   **References**  Ms Teresa Donnellan,  Principal,  St Clare’s College, Ballyjamesduff  Co Cavan  Ph: 0498544455  Ms Rosie Mooney,  Manager Fresh Today  Ballyjamesduff Co Cavan  Ph: 0498553517  **Interests and Hobbies**   * Reading: I enjoy reading while expanding my knowledge with different genres. * Negotiations: I like participating within college negotiations team while vocalising my opinions. * Sports: I enjoy spending my free time exercising the body to coincide with the help of the mind. |  | **Professional Summary**  **PERSONAL STATEMENT**  Dedicated team member with experience in achieving tangible results and cross-team collaboration. Proactive and excited to partner with like-minded individuals to achieve goals. Productive employee with proven track record of successful project management and producing quality outcomes through leadership and team motivation. Works with clients to determine requirements and provide excellent service.   |  | | --- | |  |   **Experience**  December 2022-Present  Retail Sales Assistant Rodney’s Centra, Ballyjamesduff.   * Shop and Deli Assistant. Supplying and satisfying customers. Ordering and preparation of shop equipment. * Oversee day to day functioning of coffee orders and stock take operation.   August 2021-December 2022  Food Service Assistant Sizzler’s Takeaway, Ballyjamesduff   * Customer service, cooking and prepping food and cleaning duties. * Welcomed clients with excellent customer service skills. * Received, checked and stored away all deliveries promptly and safely. * Handled all complaints efficiently and professionally, following company procedures.   August 2021-August2021  Waitress People’s Restaurant Cavan   * Taking orders, serving tables and kitchen hand. * Completed daily opening and closing checklists to maintain standards and ready dining rooms for service. * Delivered friendly and fast service to process high volume food and drink orders at peak times. * Optimised customer experience, serving each guest with sincere, positive and enthusiastic attitude.   October 2019-October 2019  Customer Retail Assistant Fresh Today Ballyjamesduff   * Carrying out day to day running of the shop. * Explaining products benefits and value, engaging customers in new stock to drive sales. * Maintained excellent visual merchandising standards by routinely cleaning and organising window and point of sale displays.   March 2019-March 2019  Food and Beverage Server Town Diner, Ballyjamesduff   * Waitressing and kitchen hand * Kept bar and restaurant areas spotlessly clean and tidy, effectively enhancing customer comfort. * Collaborated well with kitchen and front of house teams, aiding food and drink efficiency. * Handled cash and card payments precisely, ensuring food and beverage bills were accurately processed and recorded.   October 2018-October 2018  Creche Assistant Ballyjamesduff Community Creche   * Looking after the educational and nutritional needs of children aged 3-5. * Acted as a support officer and councillor for children with concerns or requiring extra support during care. * Co-Ordinated and participated in children’s outings to parks, playgrounds and entertainment facilities. * Followed strict safeguarding policies and procedures. Maintaining health and safety of children and staff  |  | | --- | |  |   **Education**  **Current**   * BCL Law and Criminology * National University of Ireland, Maynooth     **Law and Criminology Graduate**   * Coursework In Tort, Contract, Evidence, Criminal, International, EU, Administrative, Commercial, Constitutional Law. * Finishing the year with course work in Property, Jurisprudence 1 and 2. Evidence and International   **2021 Leaving Certificate**  St Clare’s College Ballyjamesduff   * French – Higher level – H5 * English – Higher level – H3 * Irish – Higher level – H3 * Biology – Higher level – H4 * Business – Higher level – H2 * Engineering – Higher level – H2 * Link Modules – Common—Distinction * Maths – Higher level – H5   **2018 Junior Certificate**  St Clare’s College Ballyjamesduff   * Religion – Higher level – B * History – Higher level – C * Geography – Higher level – C * Math – Higher level – C * Irish – Ordinary level – B * CSPE – Common level – C * Business – Higher level – B * Home Economics – Higher level – C * Science – Higher Level – C * English – Higher level – Higher merit * French – Higher level - C  |  | | --- | |  | |  |

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