**Curriculum Vitae**

**Anna Geraghty**

**Address**: 42 Ardagh Crescent Blackrock, A94TP68 **Phone:** (+353) 834509787 **Nationality:** Irish

**DOB**: 23rd January 2001 anna.geraghty@ucdconnect.ie

**Education**

**Loreto College Foxrock, Ireland (2013-2019)**

Leaving Cert 2019: Achieved 535

**University College Dublin, Ireland (2019-Present)**

Bachelor’s Degree in Business and Law (Completed two and half of four years)

First year: first class honours

Second year: second class honours.

First semester of Third year: 3.63 GPA

**Work Experience**

**Designist** **– retail assistant [2016 – present]**

I am a long-term employee of Designist having worked here for over seven years. I have recently been promoted to Assistant manager, where I delegate the day-to-day jobs and establish what needs to be done from one day to another. I previously was a retail assistant, so I was responsible for customer sales transactions. I also restocked shelves, resolved customer complaints, and ensure the floor is well maintained. As I have been working here for a significant period of time, I also deal with some financial aspects and regularly  prepare budgets for the company. As a result of the pandemic the shop has had to go online, and I have played a large part in transforming the website and creating a platform for customers online.

I believe this job has been extremely useful for teaching me discipline when it comes to a 9- 5 job. I am exceptionally patient with customers and always remain positive, I believe this is  essential for good customer relations. Strikingly, Designist has been caught up  in criminal law affairs as a result of a robbery in 2019. Despite the negative implications of being robbed for the shop, I found myself extremely interested to witness real life law in action. This undeniably furthered my interest in pursuing a legal career.

**Leinster Print Studio - Social Media Manager [January 2021- June2021]**

I worked as a Social media Manager for the Leinster Print Studio for five months. The Leinster Print Studio were a very underdeveloped small business which had no online presence. From this work experience I developed media skills such as website design, data analysis and marketing. These skills have me extremely useful and I believe would be a great attribute as a corporate lawyer as I have in dept knowledge of marketing analysis and website design, which will be useful with clients who use any online form of business. This knowledge furthers my general knowledge and ability to help clients. Working for the Leinster Print Studio also taught me how to delegate jobs and teach others how to use the skills I have acquired. When leaving this position, I passed over my knowledge and expertise to another employee who now implements my processes on a daily basis.

**Applegreen – Sales Assistant [ August 2021 – November 2021]**

While working at Applegreen, my responsibilities involved greeting and serving customers as they entered the store, advising and assisting customers, handling complaints, or forwarding serious issues to the manager on duty, conducting customer transactions at the till, replenishing the supply of stock on the shelves, and assisting with store deliveries. This was a second job I was working and thus taught me effective time management. I had to quit this job due to my tight schedule with working at Designist and my studies, however it taught me how to manage my work life, college life and social life.

**Kilmacud Croke’s - Community helper** **[March 2020- February 2021]**

My main role is to help elderly people in the community during these unprecedented and  difficult times.

I aid vulnerable and elderly people in the community who have reached  out for help. This includes doing weekly shops, collecting and delivery medicines,  paying for online bills and giving general assistance to members of the community. As well as this I help out with online exercise classes for the elderly to keep them fit and active. This voluntary work has shown me that in times of need it is extremely  rewarding giving that helping hand where you can, and to do your best to help out, even when busy with work or study.

**Extra-Curricular Responsibility**

**Captain of the UCD Snowsports Club (2021 – 2022)**

* I was voted as captain in 2021 and began my duties in may of 2021 beginning ng to arrange the club and organize a 300 plus ski trip.
* This involves huge motivation and initiative on part to organise weekly events as well as training sessions at the Ski Club of Ireland.
* My most significant achievement with the club was organising a Ski trip for over 300 people during the pandemic. This required me to begin organising the trip alongside a travel company in May of 2021. Negotiations over a contract began in May where I managed to reduce the cost per person of the trip from £450 per person to £399. This was the lowest price Ski trip organised by any college this winter, including surpassing the trinity ski trip which takes over 500 people showing my exemplary negotiating skills and initiative when it comes to a contract.
* As well as reducing the cost of the trip I also managed to acquire merchandise for each member of the trip through continuous contact with the travel company Nuco.
* This trip was extremely difficult and challenging to arrange due to the health position of the world, but through perseverance and multiple contacts with both UCD sport and the travel company I managed to organize a trip which took place in Avoriaz France in January 2022. I believe this shows my vast motivation and initiative.

**Green Club Representative Kilamcud Crokes (2020 – present)**

* I volunteered to be part of the green club which involves promoting initiatives which help our environment throughout the club
* I collaborated with the Green Club committee members at Kilmacud Crokes to achieve a wildflower meadow on the side of the main pitch at Kilmacud Crokes in Stillorgan. This was a difficult task and involved a lot of organization on our part.
* After numerous meetings with the club chairperson and an expert of the matter we finally established a safe area for a wildlife meadow on the new main pitch, which is being implemented in the next couple of months.

**Student-Staff Consultative Forum Representative (2019 & 2020)**

* Was selected to speak on behalf of students in talks with staff and alumni in order to improve teaching techniques in UCD.

**Interests and Achievements**

* Volunteered and worked for Pieta House, due to the vast impact suicide has on young people
* Member of both the UCD Law Society and L&H and an avid debater, particularly in 1st and 2nd year college.
* Awarded the Bronze medal for The Gaisce in Transition Year.
* Received academic “Studies” awards for excellence across the board in 2013, 2015 and 2019 in Loreto College Foxrock.
* Completed both ECDL and SAGE accounting certificates.
* Was apart of the Dublin Senior Camogie team until 2021
* Played on hockey, basketball, tennis and Gaelic football throughout secondary school at a high level.
* I am first aid trained, concussion course trained and safeguarded.
* I have completed a suicide awareness course and am fit to work on a helpline.
* I won the Fleadh Ceoil Flute u18 competition in 2019
* I have completed my grade 8 RIAM in violin.
* I have a strong level of spoken French

I am a very busy person with multiple hobbies and interests. I am in particular very active sporty person and play Camogie with the Dublin intermediate team as well as my home club Kilmacud Croke’s. I also play Hockey with the UCD hockey team. Furthermore, I have a large interest in skiing and thus I joined the UCD Snowsports club in 2019. Since then, I have worked my way up the committee from being the first female freestyle officer to now being captain of the entire club. This means I organise the day-to-day running’s of the club, from weekly training sessions to a 300-person ski trip which just took place in January 2022 despite all odds. Being captain of the club and organising this trip during a very difficult time is one of my largest achievements especially since I used my developed negotiating skills to negotiate the lowest price college ski trip in Ireland. I can largely dedicate these strong negotiating skills to the Mcann Fitzgerald annual negotiating competition which I have taken part in the past two years, reaching the semi-final stage in 2020. Other Achievements include my Grade 8 certificate on the violin as well as Runner up in the Dublin Fleadh Ceol Slow air Flute competition.

I have a wide array of interest and extracurricular activities which I believe define my personality. I am extremely well organised and manage to balance my life in a manner which allows me to do everything I enjoy.