

## **Aoife Griffin**

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### **PERSONAL PROFILE**

Ambitious and hardworking Bachelor of Civil Law student at the University of Galway with a great attitude and experience in 5-star quality customer service. Highly motivated, thrives in fast-paced environments that allow for skill development and progression. Excellent communication and teamwork skills, reliable, and can take initiative.

### **EDUCATION**

**Bachelor of Civil Law, University of Galway**

**September 2019 – 2023**

#### **Third Year Modules: Overall Result (Pass) – Erasmus at the University of Würzburg**

Forensic Medicine and Criminology, Jurisprudence, Civil Code (Basic Course), Legal German, US Criminal Law and Criminal Procedure, DaF C1 Vocabulary, DaF C1.2 German Language, DaF C1.2 Writing in University, DaF C1.1 German Language, DaF B2.2 German Language Intensive Course, DaF B2 Reading and Writing

#### **Second Year Modules: Overall Result (1.1 Honours)**

Company Law I (70%), Company Law II (72%), Criminal Law I (60%), Criminal law II (68%), Administrative Law I (66%), European Union Law I (68%), European Union Law II (68%), Moot Court (80%), Evidence I (70%), Evidence II (72%), Legal German (73%)

#### **First Year Modules: Overall Result (1.1 Honours)**

Constitutional Law (64%), Contract Law (64%), Tort Law (70%), Legal German (77%), Critical Thinking for Lawyers (72%), Understanding the Law (73%)

**Presentation College Headford, Galway**

**September 2013 – July 2018**

**Leaving Certificate: 467**

Honours Level: English (H4), Irish (H3), Mathematics (H6), German (H2), Art History (H2), Chemistry (H6), Biology (H3), LCVP (Distinction)

### **WORK EXPERIENCE**

**Barista, FoodSpace, Friars Restaurant**

**September 2022 – Current**

- Creatively collaborating with management to invent new beverages
- Communicating with colleagues to prevent pressure and delays in service
- Delegating tasks amongst team members to complete daily duties in a timely manner
- Forming a relationship with customers to ensure loyalty to the brand
- Training new staff and ensuring accurate transfer of information
- Maintaining proper stock rotation and a clean, professional work environment

**Sales Advisor, H&M Würzburg, Germany**

**June - August 2022**

- Ensuring store cleanliness with particular attention to detail to products displayed
- Engaging with customers through German to promptly assist in their needs and answer questions to improve customer experience
- Collaborating with colleagues to solve daily tasks and issues
- Utilising time-management to meet task deadlines before store closing

## **Food and Beverage Assistant, the G Hotel & Spa      February 2019 – September 2021**

- Interacting with customers in an attentive and friendly manner to provide efficient service with care and enthusiasm to achieve customer satisfaction
- Maintaining the cleanliness of the lounges, storeroom, and preparation areas
- Practicing proper waste management skills to ensure a clean working environment
- Utilising teamwork skills by positively acting as an engaged team member in providing solutions to problems and supporting colleagues

### **SKILLS PROFILE**

<b>Communication</b>	Enhanced through years of working in a busy environment, supporting classmates through their difficulties, and emailing professors with issues needing to be resolved
<b>Teamwork</b>	Developed consistently through college opportunities such as running weekly sessions to give guidance and academic help to first year students with a fellow CÉIM leader
<b>IT and Languages</b>	Proficient in Microsoft Office, C2 level English and C1 level German
<b>Leadership</b>	Completed Leading Ireland's Future Together (LiFT) as an elective training course in University of Galway

### **TRAINING**

#### **HACCP training**

#### **FLOW Hospitality Training**

**CÉIM:            Leader Training, Tech Tools e-Learning Module, Facilitation Training and Health and Wellbeing Training**

### **Key achievements**

- Deputy Debates Secretary, Literary and Debating Society in University of Galway 2019/20
- Ranked 10<sup>th</sup> out of 1<sup>st</sup> Year Civil Law students in University of Galway 2019/20
- CÉIM Leader with the aim of helping and providing academic assistance to first year students transitioning to a college environment in the academic years 2020/21 and 22/23
- Awarded the University of Galway Presidential Award for volunteering in 2020/21
- Awarded the University of Galway Employability Award for 2020/21
- Ranked 4<sup>th</sup> out of 2<sup>nd</sup> Year Civil Law students in University of Galway 2020/21
- Elected class representative in University of Galway from 2019 – 2023
- Awarded a university scholarship by University of Galway for the academic years 2019/20 and 2020/21

### **INTERESTS**

- Reading with a major interest in crime and thriller novels, and novels through German
- Practicing Yoga and Mindfulness through Meditation
- Listening to music and podcasts, particularly about legal history and crime or German language

**Referees available on request**