Aqdas Syeda

# [Aqdas2002@gmail.com](mailto:Aqdas2002@gmail.com) | +353858043880 | Dublin, Ireland

## **EDUCATION**

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**Dublin City University 2021 - Present**

*BCL Bachelor of Civil Law*

**Ashfield College, Dublin 2018 - 2020**

Extra – Curriculars: Academic Attendance Award | Peer Mentor | Debs Committee | Positive Attitude Award

## **PROFFESIONAL EXPERIENCE**

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### **Matheson LLP (“Matheson”) Ireland Commercial Law Job Simulation on Forage - October 2023**

* Proficiently analysed proposed amendments to an NDA, effectively comparing multiple versions, identifying issues, and offering recommendations.
* Demonstrated the ability to draft comprehensive advice notes, providing clients with clear explanations of complex legal matters, including regulatory regimes and appointment processes.
* Successfully completed an assessment that challenged understanding of civil litigation concepts, the Irish court system, and the legislative process.

**Abbott Solicitors ltd. Ireland – July 2021 – September 2022**

* Interned with dedicated and accomplished legal professionals in managing complex immigration law, family law, and pro bono cases.
* Gained knowledge in immigration law focusing on employment based visa, citizenship application and deportation defence
* Increased proficiency in family law matter encompassing divorce and separation and child custody
* Gained strong research and legal writing capabilities while increasing communication skills and fostering positive client relationships.

## **Leadership & Skills**

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**Islamic Society**

*First Year Representative | Public Relations Officer*

* Primary spokesperson for first year students in a society with 100+ members
* Crafted and executed strategic PR campaigns to elevate society within the university
* Proven track record for positive change – Managed to reach 1000 followers on Instagram within first three months

**Swarovski Ltd.**

*Keyholder | Supervisor May 2022 – Present*

* Promoted within five months due to being highly motivated and result – oriented
* Successfully managed effective team leadership, sales strategy development and superior client service while managing demands of full time study.
* Driving operational excellence and exceeding sale targets with loyal clients, bringing in over 125,000 in sales.

**Technical Skills:** PowerPoint, Word, Excel – ECDL Certificate

**Volunteering**: Islamic Relief Charity, Irish Pakistani Professionals Association – Youth Group Leader, Enable Ireland