Charlotte Brady

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| **Corcashel House, Cashelmore, Bandon, Cork P72C893 Corcashel House, Cashelmore, P72C893, Bandon, Cork** **| +353 (86) 030 7230 | charlottebrady02@gmail.com**  **Nationality : Irish | Permit : Category B** |

**Professional summary**

Energetic employee well-versed in strong communication and organisation skills. Seeks solutions to problems and applies extensive analytical knowledge to findings. Adept at multi-tasking, leading group discussions and managing projects.

I am in my third year of my BCL Law and French degree in University College Cork. I am currently on my Erasmus year in Lyon, France where I am attending Université Jean Moulin Lyon III.

**Work history**

Bar manager 09/2022 - 09/2023

Bandon Rugby Football Club - Bandon, Cork

I oversaw the operation of the Clubhouse Bar while I was a member of the Bandon Rugby Football Club. My job was to analyse sales and customer trends in order to place stock orders for beverages and equipment. I reduced customer wait times by providing accurate and timely drink service at large gatherings. In addition, I managed birthday events and the annual barbecue. It was my duty to open and close the bar and to ensure that the Bar was always a welcoming spot for club members to congregate after matches.

Bar manager 07/2021 - 08/2023

The Pier house Bar - Courtmacsherry, Cork

As the bar manager at the Pier house Bar in Courtmacsherry, my objective was to guide the team toward exceptional hospitality operations. In this position, it was my duty to spot and deal with under performance and non-compliance. By establishing a friendly atmosphere and providing excellent service, I developed a loyal clientele. I recognised how crucial it was to have a beautifully presented and maintained bar in addition to praising excellent efforts from the staff to increase morale and output. I addressed complaints in a cool, collected manner to satisfy customers. In order to maximise productivity and reduce waste, I also monitored and maintained stock levels.

Manager 01/2018 - 07/2023

The Children's Lodge Montessori School - Bandon, Cork

I encountered an abundance of responsibility and maturity when I was the Children's Lodge manager. These included filing and printing documents, taking phone calls, enrolling students, running camps, interacting with parents, book keeping, depositing money into the business' bank account, planning school tours, and bus scheduling. I have Garda Vetting through the Children's Lodge Montessori School.

Barista/waitress 10/2022 - 06/2023

Cracked - Bandon, Cork

Taking orders and interacting with customers gave me the chance to further develop my people skills as a waitress/barista at Cracked in Bandon. I established trusting bonds with clients by remembering their names and frequent orders in to maintain rapport and loyalty. I created and delivered drinks in a prompt fashion to maintain efficient service during peak café hours. I kept up-to-date knowledge of the ingredients, recipes, and an extensive drinks menu by using my excellent memorisation skills. I also ensured that the kitchen staff were aware of any strict dietary requirements to ensure customer safety and satisfaction. I met customer demand by meeting high volume coffee orders with accuracy and rapidity. By offering amiable and cordial service, I maximised the positive feedback I received from customers.

**Skills**

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| * Problem solving * Strong communication * Outgoing personality * Decision making | * Performance development planning * Upbeat, outgoing and positive * Punctual |

**Education**

BCL Law and French : Law 09/2021 - Current

University College Cork - Cork, Ireland

Leaving Certificate 09/2015 - 06/2021

Bandon Grammar School - Bandon, Ireland - 555 points

**Languages**

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| French :    Intermediate (B1) |  | Irish :    Upper intermediate |

**References**

The Pier house Bar - Billy Drake; +353 (86) 824 6227

Cracked - Noel Desmond; +353 (85) 888 8910

The Children's Lodge Montessori School - Sinead Brady; +353 (86) 247 1820

Bandon Rugby Football Club - Dan Murphy; +353 (86) 224 3797

Piano - Diane Collins; +353 (86) 858 2952

**Hobbies**

I'm passionate about music. With the Victoria College of Music and Drama in London, I perform on the piano. I have grades one through seven. I enjoy being creative, and music enables me do so.

My primary recreational activity is horse riding, more specifically showjumping. I grew up around horses, who instilled in me a great deal of responsibility and dedication. From 2013 to present, I compete under the organisation Showjumping Ireland (SJI). I passed my road safety test and earned my D, D+, C, and C+ grades while I was a member of the Carbery Hunt Pony Club for many years. Over the past few years, I've been working on breaking in a horse of my own, and it has been a very rewarding experience that has taught me gratitude, patience, bravery and commitment.