

CIANA CUSHEN

Old Barracks, Main Street, Graiguenamanagh, Co. Kilkenny
(083) 041 2703 | cianacushen123@gmail.com | <http://linkedin.com/in/ciana-cushen-a9379b295>

PROFILE

I am a dedicated student in my 3rd year of the Bachelors of Laws degree at Maynooth University. I am currently completing an Erasmus year in the Catholic University of Lyon where I am specialising in international and commercial law modules. Background includes previous experience drafting and analysing legal documents within a law firm and client satisfaction expertise within the hospitality industry.

Technical skills: Microsoft Office, e-mail, legal document drafting, legal document preparation.

PROFESSIONAL ACCOMPLISHMENTS

Mick Ryan's Bar

Bartender

Graiguenamanagh, Kilkenny

July 2023 – present

- Physical inspection of incoming stock.
- Maintaining a catalogue of the stock for future orders.
- Maintaining the hygiene standards of the premises.
- Security checks prior to the opening and closing of the premises.
- Assuring the safe serving of alcoholic beverages to all customers.

Newpark Hotel and Leisure Centre

Bartender

Callan Road, Kilkenny

January 2023 – July 2023

- Assuring customer satisfaction.
- Representing the establishment during commercial events.
- Preparation of wedding venues.
- Physical inspection of venues prior to the events.
- Assuring the safe serving of alcoholic beverages to all customers.

O' Shea Russell Solicitors

Legal Intern

Graiguenamanagh, Kilkenny

October 2022

- Drafting and preparation of legal documents.
- Research on behalf of a solicitor.
- Categorising files and documents.
- Proof reading documents prior to drafting.

Mick Doyle's Bar

Bartender

Graiguenamanagh, Kilkenny

May 2019 – January 2023

- Maintaining effective communication between customers and staff.
- Assuring all hygiene standards are met in the serving of alcohol.
- Security checks prior to closure of premises.
- Assuring the safe serving of alcoholic beverages to all customers.

FURTHER EXPERIENCE

Wilson Sonsini USA Litigation Job Simulation

Forge.com

Candidate

February 2023

- Completion of a simulation focused on responding to an opposing counsels attorney-client privilege claim.
- Researched discovery options for investigating communications between opposing counsel and a confidential witness.
- Developed skills in research, analysis and application regarding foreign laws and precedent.

Wilson Sonsini USA Transactions Job Simulation

Forge.com

Candidate

March 2023

- Completed a simulation focused on advising clients on different types of agreements.
- Communicated key changes proposed to a Master Services Agreement and addressed potential ramifications for the client.
- Revised a template NDA and advised a client on potential issues with proposed changes.
- Further developed skills in research, analysis and supplication regarding foreign laws and precedent.

EDUCATION & TRAINING

National University of Ireland Maynooth

Maynooth, Kildare

Bachelor of Laws (LLB)

2021 – present

Catholic University of Lyon

Lyon, France

Erasmus programme, Bachelor of Laws International (LLBI)

2023 – present

Duiske College

Graiguenamanagh, Kilkenny

Leaving Certificate

Graduated – 2021

PERSONAL ACCOMPLISHMENTS

- Nominated candidate for Maynooth Universities Laureate Programme for high achieving students.
- Certificate awarded by RSA Online for the responsible serving of alcohol.
- Young Enterprise Ireland regional finalist 2018.
- Bronze Medal Gaisce Award 2018.
- Holder of full Irish driving licence.

ADDITIONAL INFORMATION

References

- References available upon request.

Signed

Ciana Cushen