



ERIN GREALIS

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Summary

Globally experienced responsible and motivated law student ready to apply education in the workplace. Offers excellent technical abilities with software and applications, ability to handle challenging work, and excellent time management skills.

Skills

- Legal Research and Analysis.
- Policy Knowledge
- Teamwork and Collaboration
- Family and Juvenile Law
- Analytical Skills
- Quality Assurance

Experience

Maynooth University International Office |
Kildare, Ireland

Study Abroad Advisor

10/2023 - Current

- Developed excellent communication and interpersonal skills while advising students on study abroad opportunities.
- Researched funding sources for prospective students, such as grants and scholarships.
- Maintained accurate records of applications and other related documents for each student's study abroad experience.
- Facilitated group sessions to educate students on the benefits of studying abroad.

FREEST | Atlanta, Georgia, United States

Intern

08/2023 - 10/2023

- Presented and informed action groups and organizations on Human trafficking awareness based on prior evidence based research conducted.
- Consulted with global news correspondents on event planning strategies and corporate partnerships.
- Liaised with youth and individuals from across the globe to establish a far-reaching, collaborative network of activists.

FREEST International | Atlanta, Georgia,
United States

Research Fellow

05/2023 - 08/2023

- Liaised with consultancy firms in order to develop the organizations mission statement.
- Conducted numerous research studies in order to develop and evaluate the organizations mission statement, development and advocacy strategies.
- Participated in the website development and content creation of the organizations social channels using Canva, Microsoft Office and Google Apps.
- Independently developed a comprehensive section of the organizations website alongside website developers to allow students to share their efforts to a broader network.

University of Dayton Human Rights Center |
Dayton, Ohio, United States

Intern

10/2022 - 08/2023

- Drafted and distributed social media posts, and related content using Canva, Adobe and Google office to increase media coverage of events.
- Produced blogs and written content for the center which was distributed across social media and the organizations website.

Abolition Ohio | Dayton, Ohio, United States

Research and Administrative Intern

10/2022 - 08/2023

- Provided presentations to large-scale audiences on numerous occasions and engaged in dialogue based events.
- Independently organized the administration, logistics, research and presentation material to present at multiple events and audiences.
- Conducted research analysis on a federally funded program.
- Gathered, arranged, and corrected research data on projects including Public Procurement Policies across the US, Demand reduction for Labor Trafficking across Supply Chains, and analysis of reported Human Trafficking cases across Ohio.
- Managed administrative logistics of Coalition meetings, event planning and event booking.
- Drafted and distributed social media posts, and related content to increase media coverage of events using Canva, Microsoft Office and Google Apps.
- Engaged in advocacy efforts through attending conferences and engaging with legislators and policy-makers.

Kays Restaurant | Castlebar, Mayo, Ireland

Restauraunt Supervisor

06/2021 - 08/2022

- Maintained high levels of cleanliness, organization, storage and sanitation of food and beverage products to ensure quality.
- Developed and implemented strategies to enhance team performance, improve processes and increase efficiency.
- Balanced registers nightly and recorded any discrepancies for management.

Pat O'Connor & Sons Solicitors | Swinford, Mayo, Ireland

Legal Intern

09/2019 - 11/2019

- Provided administrative support to management staff, including scheduling meetings and appointments, preparing agendas, taking phone calls, and maintaining records.
- Performed data entry tasks associated with maintaining client databases.
- Reviewed legal documents and provided summaries of their contents.
- Assisted in the preparation of trial materials such as jury instructions and exhibits.

Education and Training

National University of Ireland, Maynooth (NUIM) | Maynooth, Ireland

Bachelor of Laws (LLB) International in Law

Expected in 05/2024

University of Dayton | Ohio, United States Of America

Study Abroad in Law

05/2023

Yeats College | Galway, Ireland

Leaving Certificate

05/2020

City Colleges | Dublin, Ireland

Diploma in Criminology & Forensic Psychology in Criminology

03/2018

Accomplishments

- KOD Lyons Best Student in Criminal Law, Issued by Maynooth School of Law & Criminology, September 2022.
- Deans List Awardee, Issued by the University of Dayton, January 2023.
- Scholarship Recipient, Issued by the University of Dayton, April 2022.

Languages

German:

Limited

Irish:

Limited

Certifications

- Chartered Institute of Arbitrators and Careers in Arbitration - Alternative Dispute Resolution, Forage, December 2023
- The Legal Tech Vacation Scheme 2023, Law School 2.0, November 2023
- Dialogue Facilitation Training, University of Dayton Human Rights Center, March 2023
- Human Trafficking Awareness and Advocacy 101, Abolition Ohio, January 2023
- Cyber Security Global Virtual Internship, Clifford Chance, December 2021
- Goethe-Zertifikat, Goethe-Institut e.V, May 2018
- Child Safeguarding, Irish Pilgrimage Trust, April 2018
- Effective Communication, The Leinster School of Music and Drama, April 2018

Extra-Curriculars

Committee Involvement :

- National Advisory Board Member, Ahead & Union of Students Ireland.
- Events Officer, Erasmus Student Network (ESN) Maynooth University, Maynooth, Ireland
- Social Media & Communications Chairperson, University of Dayton International Club, Dayton, OH, USA

Volunteer Experience :

- Community Health Ambassador, AkiDwa, Dublin, Ireland
- Peer Mentor, Maynooth University Free Legal Advice Center (FLAC), Maynooth, Ireland
- Delegate, Nicaragua on the Economic Commission for Latin America and the Caribbean, Annual Model United Nations, Chicago, IL, USA
- High School Conference Rapporteur for the International Court of Justice, University of Dayton Model United Nations Club, Dayton, OH, USA
- Volunteer, Irish Pilgrimage Trust, Lourdes, France
- Volunteer, Enable Ireland, Mayo, Ireland