

FELICIANO ORANI JR

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LLM (EU Law and Public Affairs) candidate at University College Dublin, LLB graduate at Dublin Business School, and obtained a management degree in Finance in the Philippines. Optimist and self-driven that wants to go beyond borders and take every risks.

Have a prior legal working experience, including Judicial Intern at the Supreme Court of Ireland, Legal and Consular Officer at the Consulate Republic of the Philippines, and legal assistant at Robert Emmet Bourke & Co Solicitors. Albeit want to position to work in litigation, the rule of law – EU law, aviation, financial regulation, commercial, property, immigration, judicial review, corporate governance, competition law, and among other things.

EDUCATION

Master of Laws (LLM), European Law and Public Affairs

University College Dublin, Ireland

2023 – 2024

- Key Strengths: Legal and Political Research, Public Speaking, Time Management
- Grade: 2.1 Standing

Bachelor of Laws (LLB)

Dublin Business School, Ireland

2020 – 2023

- Key strengths developed: Public Speaking, Written and Oral Skills, Legal Jargon, Legal Research, Interpersonal Skills, Time Management, Problem Solving Cases, and Irish Law
- Grade: 2.1 Actual

Bachelor of Science in Business Management, Major in Finance

University of Santo Tomas, Philippines

2015 – 2019

- Key strengths developed: Investment Analysis, Forecasting, Strategic Finance, Risk Management, Corporate Finance, Business Economics, and Statistics
- Grade: 2.1 Equivalent

CAREER SUMMARY

Robert Emmet Bourke & Co Solicitors

Legal Executive

Oct 2023 – to present

- General Administrative duties such as reception duties including answering telephone calls, scheduling appointments, and answering queries.
- Preparing correspondence and legal documents from audio dictation
- File Management including scanning and organizing incoming and outgoing post
- Preparing booklets for papers for court
- Providing assistance to solicitors by contacting clients, solicitors, barristers, and various other third parties

Litigation Intern

Sept 2023 – Oct 2023

- General and Legal Administrative role
- Organizing and maintaining paper and electronic files
- Preparation of legal documents and briefs
- Managing probate for clients – making applications, liaising with beneficiaries, preparing affidavits

Philippine Consulate Dublin, Ireland

Consular and Legal Officer

Jan 2023 – Sept 2023

- General Administrative role
- Assisting consular services in a government agency such as processing legal paper works including special power of attorney, general consultation, visa processing, and assist nationals in Distress.
- Building relationships with consular counterparts and relevant public authorities
- Working as a personal/executive assistant to the Consul a.h.
- Updating the consular assistance database and do consultation with diplomatic staff.
- Assist with the organization of official visits, representational events, and cultural activities.
- Conduct legal research for new laws or amended laws in the Philippines and Ireland, to review and summarize any documents that are needed for update.

Office of the Chief Justice, The Courts Service Ireland

Judicial Intern, Chief Justice's Summer Placement Programme

Jun 2023 – Jun 2023

- The internship was provided by the Office of the Chief Justice and each colleges/university nominate one student to participate and experience working in the judicial system of Ireland.
- Was chosen as the only participant by Dublin Business School, School of Law to participate in a highly selective programme which will facilitate exposure to the inner workings of all levels of the Irish courts' system, namely the Supreme Court, Court of Appeal, Central Criminal Court, and Drug Treatment Court.
- Assigned to intern to a Supreme Court Judge to be executive assistant, which particularly involves in criminal law, constitutional, and judicial review, and provide support in all her current and upcoming cases. This involve observing and note-taking in hearings, case managements, legal research, draft an application for leave to appeal, reviewing draft copies of judgements and case summaries for completeness and accuracy before publication, and experiencing the daily activities of a Judicial/Personal Assistant.
- Involved in the Hardiman lectures, and Mediation workshop provided by the Office of the Chief Justice.

Shamrock Translations

Filipino Interpreter

Apr 2022 – May 2022

- Providing Tagalog interpreting and translations in public services including Court and NGOs

Client Advisor

- Greet customers in all forms without discriminations and letting them experience the tiffany experience.
- Enhancing client's experience by providing lifestyle trends from able to mix and match all tiffany jewelries.

FMOS Development Corporation

Legal Intern

Jun 2022 – Sept 2022

- Conduct legal research on business and commercial law from drafting contracts and other legal documents needed for construction and reviewing and summarizing any contractual terms to avoid any contractual discharge.
- Filing legal documents in the construction firm company and preparing legal documents for bidding documents

Coach Stores Ireland Ltd

Jul 2021 – Apr 2022

Sales Associate

- Balance cash drawer daily and perform an efficient way to utilize coach selling skills.
- Provide inventory stock on monthly basis and report to coach authority.
- Handling Customer Relationship Management from providing after-sale service to all clients and visitors.
- Driving performance to exceed individual sales by having a business mindset and an entrepreneurial approach.

Citibank, Regional Headquarter

Finance Reporting Analyst I

Aug 2019 – Jun 2021

- Appropriately assess risk when business decisions are made; responsible for day-to-day financial operational processes in maintaining and managing economic systems to mitigate risks and provide accurate data across businesses, and control issues with transparency
- Escalate any problem issues related to transactions and provide support analysis to financial reports, and to submit escalation reports to authority.
- Implement process improvement initiatives or standardization with the team and always keep senior leaders informed on any implementations.

Development Bank of the Philippines

Financial Credit and Loans Intern

Jun 2018 – Aug 2018

- Assists in the data compilation of companies regarding their credit standing and evaluate with appropriate assessed risks
- Developed loan strategy from assessing five principles of credits including Capacity, Capital, Collateral, Conditions, and Character
- Examining economic trends from micro perspective for small businesses and write analysis for Small Medium Enterprise for recommendations.

CERTIFICATION

- **Certificate in Fundamentals of Financial Services Level 2**
Chartered Institute for Securities and Investment (CISI), London, United Kingdom

Issued on Apr 2019

EXTRA-CURRICULAR ACTIVITIES

- President of Law Society, Dublin Business School (DBS), *Oct 2022–May 2023*
- Elected Class Representative for Law (DBS), *Oct 2020–May 2023*
- Elected Peer Mentor for Law (DBS), *2021–2022*

COLLEGE AWARDS

- Most Improved Society - DBS Law Society on behalf of the leadership of the DBS Committee
- Student Leadership Award 2023, Society Committee Leader (with distinction)

VOLUNTEERING

- Philippine Consulate Dublin, *Mar 2023 – to present*

KEY SKILLS

- Excellent organization & time management skills gained throughout college and work
- Proficient in MS Office, Word, PowerPoint, Excel, and Keynote
- Strong communication skills - advocacy
- Excellent in Legal Research
- Strong strategic management skills
- Leadership and emotional intelligence
- Translating
- File Management
- Typing and Data Entry
- Proofreading and Editing

INTERESTS

- Topics about finance, politics, international relations, economics, immigration, EU governance, and among other things
- Swimming, surfing, singing, reading, cooking, and travelling around Europe