

Hannah Kelly

12a Pembroke Park,
Donnybrook,
Dublin 4.

Mobile: +353 87 0956671

Email: hannahkelly.kelly@gmail.com

Education

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|---|--|-------------------|
| Trinity College Dublin | Law (LL.B.) | 2019-2023 |
| Université Paris-Saclay (Erasmus) | <i>Results:</i> 2019/2020 - 2.1; 2020/2021 - 2.1; 2021/2022 - 2.1; 2022/2023 - 2.1. | |
| Loreto College St. Stephen's Green | Leaving Certificate: 532 points | 2013- 2019 |
| | <u>Subjects:</u> Mathematics, English; Irish; German; Music; Biology; Geography | |

Employment History

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|---------------------------|--|---------------------------|
| Industry & Co. | Seasonal Sales Assistant | Nov 2023- Jan 2024 |
| | <ul style="list-style-type: none">- Delivered exceptional customer service by actively engaging with customers, addressing inquiries, and providing product information.- Maintained a positive and friendly attitude to create a welcoming environment for customers.- Consistently met and exceeded sales targets during busy periods, using effective sales technique and product knowledge.- Played a key role in maintaining an aesthetically pleasing and organised store layout. Participated in visual merchandising activities, ensuring that product displays were eye-catching, ultimately driving customer interest and sales.- Collaborated with colleagues and management to achieve common goals. Participated in team meetings, shared insights, and supported colleagues during busy periods. | |
| Avoca Ballsbridge | Sales Assistant | Jan 2020- Jan 2023 |
| | <ul style="list-style-type: none">- Worked two shifts per week throughout my degree while successfully managing college work and maintaining a 2.1 average each semester.- Handled customers' enquiries efficiently and helped drive sales by being personable and persuasive.- Achieved 'Employee of the Month' on a number of occasions for reaching sales targets.- Entrusted with opening and closing the tills and was responsible for making the store visually appealing.- There was a strong emphasis on customer service and consistently maintaining the company's core values with every sale. | |
| Self-employed | Recorder Teacher | Sep 2019- Sep 2022 |
| | <ul style="list-style-type: none">- Provided engaging and effective instruction in recorder playing to children in my local community.- Tailored teaching methods to accommodate various styles of learning, ensuring that each child could grasp fundamental music concepts.- Integrated creative and interactive elements into the curriculum to make learning both enjoyable and engaging.- Implemented regular assessments to gauge student's progress and identified areas for improvement. Delivered regular feedback to both students and parents, allowing for a collaborative approach to learning. | |

- Greeted clients, visitors and staff members in a professional and personable manner.
- Answered the phone promptly and responded to emails received on the practice's general email address.
- Assisted solicitors on the team in carrying out research tasks and responding to client queries.
- Maintained the internal filing system, uploading and filing documents as received.
- Scheduled meetings and conference calls, ensuring the solicitors' calendars were up to date.
- Organised documentation received from clients and external law firms as well as preparing document schedules, accountable trust receipts and title packs.

Achievements

- **MUSIC:** Awarded Grade VIII in the recorder by the Royal Irish Academy of Music. Awarded Grade V in piano by the Associated Board of the Royal Schools of Music.
- **ERASMUS:** Participated in the Trinity College Erasmus programme and spent 6 months studying at Université Paris-Saclay.
- **LANGUAGE:** Awarded "Excellence in German" Award in sixth year in recognition of the high standard of German displayed throughout my school career.
- **STUDENT COUNCIL:** Successfully ran as a candidate for the student council during transition year and once elected, was an active member of this council for a year.
- **GAISCE:** Achieved the Gaisce Bronze Medal.

Interests

- **SPORT:** Enjoy playing golf and hockey. Played competitively in both Blainroe Golf Club and Pembroke Wanderer's Hockey Club. I am currently applying to Elm Park Tennis Club.
- **TRAVEL:** Spent 5 weeks travelling with friends around the west coast of America, beginning in Santa Monica, passing through Nevada, and ending in San Francisco.
- **VOLUNTEERING:** Participated in a street outreach programme run by the St Vincent de Paul society in Trinity through which food and clothing were distributed to the homeless community around the city on a weekly basis.