Hazel Scott

Address:2 Griffeen Glen Crescent, Lucan, Co. Dublin

D.O.B: 31/12/2002

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Personal Profile:

I am a friendly, reliable and diligent worker with over two year's work experience. My experience has provided me with great interpersonal skills and expertise. Given the opportunity, I am flexible, adaptable to changing situations and quick to learn new skills.

 Education:

**Third Level Education -** Trinity College Dublin - Bachelor of Arts: English Literature and French (2021 - 2025)

* Upper 2:1 average over the course of 3 years of study.

**Secondary Education**

St. Paul's Secondary School (2015 - 2021)

* 590 points in Leaving Certificate.
* 4 H1s in English, Biology, French and History, a H2 in Irish, and 2 H3s in Mathematics and Accounting.

Work Experience:

**Student Ambassador - Book of Kells Exhibition, Trinity College Dublin - 3 months**

* Accurately scanning tickets for up to 2,000 guests a day.
* Answering all enquiries surrounding the history of the college and the exhibition.
* Replying to up to 50 queries and troubleshooting requests via email per day.
* Giving guided tours of the library to private groups.

**Sales Assistant - Marks & Spencer, Liffey Valley Shopping Centre - 2 years**

* Merchandising and pricing of over 1,000 units of stock per day to maximise sales.
* Providing bra fit services to customers of all ages, over 40 appointments per day - received multiple commendations for my outstanding customer service.
* Proficient till use and cash handling.

**Work Experience - Aiken Promotions**

* Filing of documents in the Accounts department.
* Edited weekly reports.
* Recording notes during team meetings.

Skills

* Communication skills
* Adaptability
* Problem-solving skills
* Teamwork skills
* C1 level in French
* B2 level in Irish
* IT Skills - I am proficient in the Microsoft Office Suite (Word, Powerpoint, Excel)

Hobbies & interests:

**Contributing writer - Misc. Magazine, Trinity College Dublin**

Written articles for Trinity’s Misc. Magazine, Ireland’s oldest student publication, and have been featured in print of their most recent edition.

**Grinds Teacher - Voluntary Tuition Programme, Trinity College Dublin**

Taught French secondary school grinds for students in the inner city area as part of a collaboration between Trinity and St. Andrew’s Resource Centre.

**English Teacher - English Conversation classes for refugees**

Working voluntarily in a programme in Trinity teaching English to asylum seekers in conversational English classes, engaging in cross-cultural dialogue.

**Ordinary Committee Member - STAND Trinity**

Committee member in Trinity’s society for global social change. Helping organise events and promote society’s online presence.

**Volunteer - St. Vincent de Paul society Trinity**

Helping run after school kids clubs in Dublin City Centre, volunteering in street outreach activities with homeless people in Dublin.

Awards & Achievements:

 **Entrance Exhibition Award - Trinity College Dublin**

As the student in my secondary school year of 100 students who achieved the highest Leaving Certificate points among Trinity entrants, I was granted this prestigious award and a book prize.

**Academic Excellence Awards + Pupil of the Year 2021 – St. Paul's Secondary School**

Awarded the Academic Excellence Award as voted for by my teachers. Out of 100 students, I was nominated for Pupil of the Year in our Graduation ceremony.

References

Jill Somani: Supervisor, Book of Kells Exhibition. - Phone Number: 089 948 9853

Natalie: Manager, Marks & Spencer. - Phone Number: 085 271 3410