

# JENEEN IJAWI

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## PROFESSIONAL SUMMARY

Motivated and driven individual who excels at any task or duty provided to her. Dedicated to delivering a positive experience for clients through providing adequate care and concern for their wellbeing. Creating a supportive environment from arrival to departure, with a solid understanding of litigation documentation, client relationship building and court procedures.

## EXPERIENCE

**Sales Assistant, 08/2022 - Current**

**Brown Thomas, Menswear - Dublin, Ireland**

- Assisted customers with signing up for store loyalty programmes and provided details about key benefits.
- Provided excellent sales services by offering bespoke product advice to meet exact customer's needs.
- Fostered positive relationships with customers to enhanced loyalty and retention.
- Enhanced visual merchandising by maintaining replenishment and presenting items according to style guides.

**Sales Assistant, 07/2021- 08/2022**

**Brown Thomas, Offspring - Dublin, Ireland**

- Mentored new employees on customer service, money handling and organising strategies.
- Processed stock deliveries multiple times a week in-store and ensured accurate order numbers.
- Opened new merchandise boxes and stocked sales floor racks and shelves with latest items.
- Managed till balance counts and handled payments in line with store regulations.
- Maintained excellent standards of visual merchandising by keeping window displays clean and organised and shop floor.



## CONTACT

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## CORE QUALIFICATIONS

- Customer relations & Customer Service
- Confident communicator
- Leadership
- Fluent in English, Arabic, Spanish and learning Turkish

**Childminder**, 01/2019 - 03/2021

**Laura Feighery** - Dublin, Ireland

- Prepared wide range of childcare activities, from outdoor play to creative tasks and reading stories, providing engagement, and learning opportunities.
  - Maintained detailed individual learning and development records, liaising with guardians to maintain cohesive care.
  - Monitored and assisted with children's care routines, including maintenance of hygiene, ensuring high standards of safety and cleanliness were maintained.
  - Supported mealtimes and sleep periods, creating calming environments conducive to relaxation.
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## **EDUCATION**

Bachelor of Laws

**Maynooth University** - Co. Kildare,

- Currently maintaining a 2:1 average
  - Involved member of the Law Society
  - Excelled in a cyber security global virtual internship provide by Clifford Chance
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## **ACCOMPLISHMENTS**

- In the summer of 2014, I volunteered in and raised money for an orphanage in Tripoli, Libya.
- In 2021 during the eruption of violence between the Palestinian and Israeli conflict I campaigned for and donated €20,000 to aid in the damages resulting from the conflict.
- I modelled a collection of dresses for a charity fashion show fundraiser for Kenya.