**Jessica Donegan**

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**PROFILE**

Final Year Law student in UCD who completed summer internships with McCann Fitzgerald LLP, RDJ LLP and worked with smaller general practice firms such as Mulhall & Co Solicitors, McHale Muldoon and Rolleston McElwee. Experienced in Real Estate, Construction, Environment and Planning, Banking, Commercial, Family and Asylum Law. Currently applying for position of summer intern with ByrneWallace LLP.

**EDUCATION & QUALIFICATIONS**

Law BCL (Major) and French (Minor) – Expected 1.1 Honours - University College Dublin **Sep 2020 – May 2024**

Faculté de Droit et Gestion – 1.1 Honours - Université de Rouen France **Jan 2023 – Jun 2023**

Leaving Certificate – 578 points - Heywood Community School, Ballinakill Co. Laois **Sep 2014 – May 2020**

**WORK EXPERIENCE**

**Summer Intern | Mc CannFitzgerald LLP Jul 2023**

Intern in the Construction department with Partner Sean Carr and Senior Associate Ailbhe Durkin.

* Reviewed dispute resolution files and development agreements which resulted in better understanding.
* Drafted letters of response to dispute resolutions concerning defects and delays in the work for partner.
* Successfully completed Construction and Real Estate mock problem question assignment.
* Created and presented group presentation to persuade partners to donate to Daisyhouse charity.
* Enjoyed collaborating and integrating with other departments during the McCann Fitzgerald Football Tournament.
* Engaged in extra-curricular Bake-off activity and won bronze medal.

**Summer Intern | RDJ LLP Jun 2023 to Jul 2023**

Intern in the Property and Banking department with Partner Brian Quinn and Senior Associate Sarah Slevin.

* Drafted imperative documents relating to selling and purchasing of commercial and residential tenancies.
* Organised legal files within the law firm, employing a systematic approach to ensure optimal efficiency.
* Collaborated with other departments during the RDJ Intern Mock Trial and was awarded first prize.
* Conducted research on banking law developments and drafted a knowledge article for the firm’s website.

**UCD Champions Open Doors Alumni Fund | Gracy Nasralla May 2022 to August 2022**

Student caller for charity which provides scholarships to financially challenged students to attend UCD.

* Learned how to build client relationships to gain the trust of alumni and increase donations for this charity.
* Managed confidential online transactions with professionalism ensuring security and compliance.
* Communicated effectively with alumni relying solely on voice expression without the aid of body language.

**Mulhall & Co Solicitors | Sinead Mulhall Jan 2022 to Jun 2022**

Held position of Secretary with Legal Intern Duties for firm which specialises in asylum, family, and commercial law.

* Performed administrative tasks such as preparing documents, managing case files, and organising post.
* Managed the opening and closing procedures of the office while prioritising security measures.
* Administered and manged client financial transactions with precision ensuring secure handling.
* Relayed information obtained during client calls to solicitor and prepared scheduled appointments.

**Thrift Ship Portlaoise in aid of Laois Hospice Care | Mary Bolton May 2021 to Sep 2023**

Volunteered at Thrift shop which raises money for hospice care in Portlaoise.

* Responsible for financial oversight at the cash register and conducted meticulous counting each evening.
* Organised the donated items with a keen attention to detail and understanding of inventory management.

**McHale Muldoon Solicitors | Kieran Friel**

 **Jun 2022 – Sep 2022**

Intern in Dublin law firm which specialises in property, tort, sport, and commercial law.

* Drafted important legal instruments relating to family, tort, and commercial law along with client letters.
* Filed attested orders, pleadings and originating document in the Central Office of the High Court.
* Answered client calls and relayed information to Mr. Friel.

**Exam Attendant | Heywood Community School May 2019 - June 2019**

Selected for the responsible role Exam attendant during 2019 Leaving Certificate.

* Upheld integrity ensuring that all students have an equal opportunity to perform to the best of their abilities.
* Assisted invigilators in their duties, ensuring a coordinated effort to create a conductive exam environment.

**Rolleston McElwee | James McElwee Feb 2019 – Mar 2019 & Aug 2023 – Sep 2023**

Work shadowed James McElwee in 2019 and returned briefly in 2023 to gain further experience.

* First exposure to a law firm, obtaining foundational insights into the workings and ambiance of the legal field.

**INTERESTS**

* Keen interest in long-distance running and active member of athletic clubs.
* Active volunteer for charities such as “Meals on Wheels”, “Thrift Shop Portlaoise” which aids local hospice and “UCD Champions Open Doors Fund.”
* Passionate about music and member of several choirs. Selected as 2022 Director of UCD Contemporary Choir.
* Enthusiastic about debating and active member of debating clubs. Selected as judge for UCD debating competition.
* Enjoys advancing fluency in a variety of languages. C1 fluency in French and Irish on the CEFR scale. B1 fluency in Irish Sign Language on the CEFR scale.

**ACHIEVEMENTS**

* Awarded 2024 UCD Advantage Award for significant contribution in co-curricular UCD activities.
* Awarded 2024 Law Society of Ireland – Access Programme (FE-1).
* Participated in 2023 Irish Life Dublin Marathon 2023.
* Passed Driving Test in November 2022.
* Selected as candidate for A&L Goodbody Law First Programme in January 2022.
* Selected as candidate for McCann Fitzgerald Law First Programme in January 2022.
* Junior Schools Debating Judge 2021-2022.
* Semi-finalist in UCD James Joyce Maidens Competition 2020.
* Awarded 2021 Reamit Symposium, Food Waste and Sustainability certificate.
* Semi-Finalist in McCann Fitzgerald Negotiation Competition 2020.
* Awarded 2020 Cothrom na Féinne Academic Scholarship by UCD.
* Awarded 2020 UCD Sutherland Opportunity supported by Mason Hayes & Curran.
* Academic excellence in History Award 2020 at Graduation Ceremony.
* Received gold in the John Paul II award.
* Project chosen for BT Young Scientist 2018 and 2019.
* Awarded Academic Achievement Award Heywood Community School 2015 and 2016.

**REFERENCES AVAILABLE UPON REQUEST**