FE1 candidate and full time Legal Assistant with Mason Hayes & Curran LLP since April 2021.

**Education**

University of Galway - *Bachelor of Law*

* 2019 – 2020 I studied Equity, Company, Property, Family law, Irish land law, Evidence, Criminal Justice, and Criminology - Graduating with a 2.1
  + Earned a first-class honour in Criminology for my dissertation on moral panic theory

University of Galway - *Bachelor of Arts with Law, Sociology and Politics*

* 2016 – 2019 Covering the law of Contracts, Tort, Constitutional, European Union law, Administrative law, and Comparative Disability law.
  + I covered European Politics, International Relations, and Modern & Classical Social Thought, also, in my final year, studying Children & Youth in Families and Aggression and Abuse in Irish life

**Legal Work Experience**

April 2021 – Present *Mason Hayes & Curran LLP*

* Member of the Health & Prosecutions litigation team.
* Assisting with a high volume of High Court litigation in the area of Special Care on behalf of the Child and Family Agency, and District Court litigation files.
* Liaising with clients, the courts service, other legal professionals.
* Attending on Counsel in the High Court on a weekly basis.
* Drafting High Court pleadings including Notice of Motions, Affidavits and draft orders.
* Preparing booklets for urgent applications including use of PDF Docs.
* Attending at the High Court at short notice undertaking greater responsibilities more normally associated with a Trainee solicitor role.
* Filing pleadings in the Central Office and dealing with the Central Office in relation to scheduling reviews on the Minors List.
* Working on costs and fee management for our client
* Assisting in training new team members.
* Attending on client calls and conferences including taking minutes.
* Managing Counsel’s costs and our Team diary.
* Assisting on Pro-Bono matters in relation to our department’s expertise in family law and the protection of vulnerable people.

**Other Work Experience**

2020 *Eco Fuel*

Customer Service & Logistics Agent

* Office administration, logistics and data collection.
* Liaised with customers and solved any issues arising.
* Worked on marketing and advertising for new products and services.

2019 *iRadio*

Promotion Team member

* Interacted with clients, listeners, and customers professionally.
* Ran social media pages for the station / client and worked with the marketing team to create an event envisaged by the client.
* Abided by regulations set out by the Broadcasting Authority.

2011 – 2019 I worked throughout school and college in waitressing and retail positions. I spent 3-years with Penneys (Eyre Square Galway) in the role of customer service, gaining invaluable skills working with customers and resolving dispute and complaints.

**Volunteering**

* ‘*Accompaniment Support Service for Children*’ (ASSC)
  + As a Forensic Accompaniment officer, I attend the hospital with children who may have or have been sexually or physically abused as a friendly and positive supportive presence to the child and family.
  + I perform administrative task for the organisation, arranging the rotas of volunteers for the Galway and Dublin clinics.
* ‘*Innocence Project*’
  + While in NUIG I took part in the Innocence Project; studying Irish historic cases and working on current cases that the organisation was working on to exonerate.
* ‘*2022 European Pro Bono Week with PILnet’*
  + I attended on behalf of MHC and assisted the organisers with note talking and returning summaries of their sessions, also, lending my assistance to the coordinators where needed.

**Additional**

* I hold a full clean driving licence.
* I take pride in my attendance record.
* I am widely travelled, particularly in the USA.
* I enjoy Gaelic football, tag rugby and recently, boxing and Pilates for exercise.

References available on request.