

## **JESSIE MURPHY**

Dublin, Ireland

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### **PROFESSIONAL SUMMARY**

Dedicated and goal-orientated final year law student. Responsible and dependable employee with expertise in a range of areas. Eager to apply academic skills to real-world scenarios. I am seeking a corporate law internship to further develop my skills in a dynamic commercial environment.

### **EDUCATION**

#### **Bachelor of Law (LLB), Trinity College Dublin**

Current overall grade 2:1.

- First Year: 2:1 (64% in semester 1 and 63% in semester 2)
- Second Year 2:1 (63% semester 1 and 65% semester 2)
- Third Year (Erasmus to Canada) 2:1 (overall grade 66%)- achieved high results in subjects such as: Evidence, Administrative law, Family law, Individual Employment law, Business Associations, International law and Development: Investment, Trade and Human Rights, Law and Literature and Statutory Interpretation

#### **Rathdown Secondary School, Glenageary Road Upper, Co. Dublin, Ireland (2014-2020)**

Leaving Certificate:

- H1 - history.
- Five H2s- maths, Spanish, art, English and chemistry.

### **WORK HISTORY**

#### **Intern: Pearts Solicitors & Town Agents, Dublin, Ireland (August 2023 – present)**

- I attend on counsel in various matters before the courts. I often have to attend in multiple court rooms with short notice. I am relied upon by my team, but also by counsel and the solicitors.
- I assist with filing and lodging of books and papers in the Central Office.
- I work under strict deadlines and time pressure. I always take clear, concise and detailed notes and deliver my work on time.
- I have gained an insight into the practical day-to-day operations of a small legal firm and observed many different areas of law and developed a keen understanding and appreciation for each field.

#### **Sales Associate: The Butler's Pantry, Dublin, Ireland (May 2023 – present)**

- I am in charge of stock rotation and preparation, opening and closing the shop and managing the floor alone which demonstrates my trustworthiness and reliability. I appreciate the high standard of work expected of me and flourish in this environment.
- I have perfected training as a barista and handle complicated instructions regularly. I have a good operational knowledge of the company software and IT systems.
- I furthered my communication skills when receiving customer feedback and returning it to other parties i.e. managers, factory, kitchen staff and marketing teams.

#### **Sales Associate: Barnhill Stores, Dublin, Ireland (June 2022 – August 2022)**

- Solved customer challenges by offering relevant products and services. Increased sales by offering advice on purchases and promoting products. Ensured customer satisfaction in all interactions enhanced communication skills.
- Quickly worked up to a trusted position, trained and developed new hires in product knowledge, customer service and selling techniques. I was entrusted with this task because of my efficient accurate work rate.
- Prepared large cash deposits with zero discrepancies.

#### **Sales Associate: Ashanti Gold Boutique, Greystones Ireland (April 2021 – June 2022)**

- Engaged with customers to effectively build lasting relationships.

- Implemented up-selling strategies such as recommending accessories and complementary purchases to boost revenue.
- Handled money, balanced tills, processed credit card payment batches and prepared bank deposits, maintaining 100% accuracy. Confidently carried out return and order processes.
- Given more responsibilities in regards software and behind-the-scenes transactions. Assisted with marketing of stock on website and social media.
- Entrusted to work alone and was responsible for the store, goods, till during business hours. Managed opening and closing procedures.
- In charge of store displays to market stock and the brand, including styling, pairing and promoting relevant products.

### **Pool Lifeguard: Dolphin Swim School, Dublin, Ireland (February 2020 – May 2022)**

- Monitored safety of guests in and around swimming pool.
- Learned and maintained proficiency in first responder skills such as first Aid and CPR to offer individuals in distress optimal support.
- Maintained composure and work quality while under stress.
- Trained and mentored new employees because of my knowledge and skill in various important areas of this position.
- Acted as a leader in team organisation processes by delegating tasks, organising lessons (class enrolment, teachers and lesson plans).

### **INTEREST/ ACHIEVEMENTS**

#### Academic

- Received academic awards in leaving certificate subjects maths, English, history, Spanish, art and chemistry.
- Studying subjects outside of law in areas such as advanced Spanish, French, Roman art and architecture and Greek and Roman mythology and literature, to expand future opportunities and gain insights not available in my current field.

#### Sports

- Active member of Monkstown Hockey Club. Developing and improving communication, teamwork, and co-ordination skills.
- Involved in off-pitch activities such as charitable events, organisation of club/ team activities, coaching and umpiring youth matches.
- Prefect for Sports and Green Schools.
- Received sporting awards in cross-country.
- Captain of Junior field hockey squad.
- Active member of Glenageary Tennis Club.

#### Music

- Achieved grade 8 in piano in the Dublin Academy of Music.

#### Drama

- Speech and Drama achieved grade 10 in Leinster School of Music and Drama, with first class honours.

#### Voluntary

- Student Mentor to incoming Erasmus students for the academic year 2023/24.
- TWIL (Trinity Women in Law) student mentor.
- Active member of multiple student societies at Trinity representing both my academic goals and personal interests.
- Royal Lifesaving Society Certified Pool and Beach Lifeguard.
- First Aid/CPR Certified.
- Qualified Barista (World Barista association license to work Level 2).
- Continued supporter of Pieta House by running and raising funds for 'Lightness into Dark' annually.
- Form Prefect and mentor for 4th year students in sixth year at Rathdown School.
- Awarded Bronze An Gaisce Award.

### **REFERENCES**

1. Dr Sarah Hamill, School of Law, Trinity College Dublin.
2. James Clarke, Pearths Solicitors & Town Agents.