

Joana Fernandes Freire

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Profile:

Motivated and well-rounded student with a solid foundation in business and law seeking a summer internship. Proven skills in legal research using necessary legal databases and software. Adept at effective communication and eager to contribute in a dynamic team environment, demonstrated through work experience. Previous experiences also reflect a proactive approach and commitment to delivering high-quality results.

Education:

2021-Present BCL (Law and Business) University College Cork
Result to date: 2:1

Modules taken to date;

Principles of the Micro Economy	58%	Business Information Systems	74%
Legal Writing	Pass	Foundations of the Legal System	61%
Constitutional Law	60%	Principles of Management	80%
Financial Accounting	80%	Principles of the Macro Economy	40%
Law of the European Union	60%	Law of Contract	63%
Management Accounting	66%	IS Analysis and Design for Business	57%
Law of Torts I	62%	Clinical Legal Skills – Group Work	Pass
Economic Law of the EU	56%	People and Organisation	41%
Management Accounting II	73%	Economics - Production and Costs	65%
Law of Torts II	64%	Criminal Law	60%
Foundations of Marketing	61%	Investment Appraisal	TBA
Business Ethics and Governance	TBA	Commercial Law	TBA
IS Solutions for the Digital Enterprise	TBA	Pricing Assets and Valuation	TBA
Property Law: Rights in the Land of Others			TBA
Property Law: Ownership and Succession			TBA
Macroeconomic Environment in a Global Context			TBA
Designing and Using Management Information Systems			TBA
Company Law I: Fundamental Concepts and Doctrines			TBA
Company Law II: Management, Finance and Insolvency			TBA

Research topics/Assignments of note;

Clinical Legal Skills – Group Work and Presentation

- For the aforementioned module, a group presentation was required where different roles were picked. I assumed a leadership role as the project manager. This involved coordinating team efforts, ensuring effective communication, and mitigating conflicts. I delegated tasks based on team members' strengths and collaborated closely to ensure project goals were met successfully.
- At the project's conclusion, we presented our findings and outcomes to our professors and fellow students. The presentation highlighted our successful collaboration, efficient project management, and the positive impact on the end result. Through this experience, I gained in-depth knowledge of project management methodologies,

showcased my leadership and delegation skills, and enhanced my ability to navigate potential conflicts within a team setting.

- 2015-2021 Leaving Certificate Carrigaline Community School, Carrigaline, Cork
- 601 points achieved
 - H1s in Maths, Accounting, Business and Portuguese. H2s in French and Politics & Society.

Achievements:

Microsoft Office Specialist programme

Certified in PowerPoint, Word, Excel and Outlook.

Awards

CPR Certified.

Completed the Hell & Back Challenge 2023 in aid of Children's Health Foundation.

Treasurer of UCC Trampoline and Tumbling Club 2023/2024.

Social Subcommittee member of UCC Law Society 2023/2024.

Work Experience:

Aug. 2023 – Present – Nando's, Academy Street – Waitress

My main responsibility in this role included making guests feel valued by creating a fun and relaxed environment for them to enjoy, as well as taking food orders and serving customers. This required communication to interact effectively with customers to understand their needs and provide excellent service. To do this, collaboration with team members was necessary in order to ensure seamless co-operation. Taking orders required attention to detail to avoid errors and maximise customer satisfaction. I gained valuable insight listening actively to customers to provide any necessary assistance to enhance their overall experience.

June 2023 – Aug. 2023 – Local Public Eatery, Vancouver, Canada – Hostess

In my role as a Hostess, I was responsible for managing tables and providing exceptional service to guests in a bustling restaurant, often dealing with waiting times of up to an hour. I maintained a clean and organized work area to uphold customer satisfaction and consistently demonstrated excellent communication and interpersonal skills when interacting with customers. In this role, I gained invaluable international work experience, adapting to the unique demands of a diverse clientele. I developed cultural sensitivity and awareness, contributing to effective communication and customer satisfaction in a multicultural environment. I quickly adapted to varying customer expectations, where I thrived in a fast-paced setting.

Feb. 2022 – Sept. 2022 Quigley's Café, Bakery & Deli, Douglas – Café Assistant

This experience in a fast-paced food retail setting not only honed my operational and customer service skills but also provided me with the opportunity to take on managerial responsibilities, showcasing my versatility and ability to contribute across various aspects of the business. In this role, I was personally entrusted with managerial duties, showcasing responsibility and trustworthiness in financial and operational tasks, including closing procedures, till management, and supplier order coordination. I grew a willingness to learn when provided with comprehensive training in all parts of the business.

References:

Available on request.