**CAREER OBJECTIVE**

A driven, ambitious, hardworking final year Law and Business student, with excellent interpersonal and organisational skills. Seeking to gain a summer internship in a leading commercial law firm.

**EDUCATION**

BLB: Law and Business| *University of Galway*(2020-2024) **|** Classification: Upper 2.1

* **First year**: 1st Class Honours Grade 1 (71%)
* **Second year:** 2nd Class Honours Grade 1 (66.67%)
* **Third year**: Erasmus studies. Passed all modules as required.

**Relevant modules:** Contract law (66%).Tort Law (72%). Company Law I (71%) and II (72%). EU Law (66%) and II (68%). Law and AI (80%). Entrepreneurship and Innovation (80%). Technology and Society (80%).

Leaving Certificate | *Salesian Secondary College, Pallaskenry, Co. Limerick* |530 points

**LEGAL EXPERIENCE**

**June - August 2023** **John F Martin Solicitors Galway, Legal Intern**

* Attended court for client trials, took notes of proceedings, case results. Rotated between the District Court and the Circuit Court.
* Managed administrative duties such as drafting and sending letters and documents, answering the office phone, liaising with clients.
* Dealt with client queries during office hours e.g., providing information on court dates.
* Completed file reports to ensure all relevant parties’ documentation was in order.

**GENERAL WORK EXPERIENCE**

**July – December 2023 Dunnes Stores Galway, Grocery Floor Staff,**

* Ensured stock levels remained at a high level.
* Facilitated customer queries using knowledge of products and shop floor layout.
* Served customers at pay-point, handling financial transactions.

**March - May 2023 Keukenhof Tulip Gardens, The Netherlands, Coffee Corner**

* Worked on a team to serve hundreds of tourists’ food and drinks daily.

**February - August 2022 Ponaire Lorge Adare, Limerick,** **Barista**

* Greeted customers, recorded orders, and processed payments.
* Completed all end of day tasks to prepare for opening the following day.
* Co-ordinated with fellow staff members to provide and efficient and quality service.

**Sep 2021 - January 2022 Penney’s Eyre Square, Retail Assistant**

* Worked as a retail assistant on the shop floor and cash register during the Christmas period.

**June 2017 - Sep 2021 Mace, Deli and Cash Register Assistant**

* Deli and cash register assistant. Served customers fresh food and handled financial transactions.

**VOLUNTARY WORK**

**Vice President of Academic Activities at ELSA Galway** (2021/22 + 2023/24)

* Committee member of European Law Student’s Association (ELSA) in University of Galway. Responsible for organising competitions such as essay competition, moot court competition.
* Fulfil role of Health and Safety Officer.

**ATS (Attract, Transition, Succeed) Mentor in UG (**September 2021 - May 2022)

* Acted as a mentor for incoming first years. Offered assistance with coursework such as exam tips, essay writing and note taking skills etc.
* Reported progress to own mentor leader.

**Limerick Comhairle na nÓg member (**November 2018- March 2020**)**

* Member of youth council. Dealt with current issues faced by community. Organised a ‘Quit Smoking’ campaign, driving down percentage of young smokers in Limerick city and county.
* Mentored incoming members.

**SKILLS & QUALITIES**

**Innovative** Participated on a team to create a business plan, presenting our idea to a panel of judges for an Entrepreneurship module,

**Diligent**  During my legal internship, it was imperative that all documents were in order, and that clients were receiving the correct correspondence. Numerous filing, digitally and paper-based had to be carried out daily.

**Resilient** Balancing a job with my college studies has increased my resilience, teaching me how to manage time effectively, navigate challenges and remain level-headed despite various demands.

**ACHIEVEMENTS, EXTRA-CURRICULARS**

* VP of Academic Activities for ELSA Galway.
* Employability Award with the University of Galway.
* Seas Suas Programme. Student awareness and encouragement programme.
* Erasmus study abroad in Leiden University, Netherlands.
* Academic scholarship from UG for Outstanding Academic Results 2020/21.
* Ranked 6th in Law and Business course in First Year.
* Ethos Award for Student Council Work.
* Achieved Grade 6 acoustic guitar with London Royal College of Music. Play at live shows and attend concerts frequently.
* Travelled throughout Europe during my Erasmus studies. Attended the International Court of Justice to watch the ongoing trial involving Russia v Ukraine.

**REFEREES**:

John Martin, Solicitor at John F Martin Solicitors Galway. 087959594

Ursula Connolly, Lecturer at University of Galway. 091493250