CURRICULUM VITAE

LILYMCCAUGHAN

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Dedicated final-year Law student at University College Dublin, with a proven ability to thrive in a fast-paced, client-focused legal environment. Experienced in large-scale legal transactions, particularly in banking, from a previous legal internship. Skilled in navigating complex interpersonal situations with transparent communication, gained through pandemic-era work as a care assistant. Passionate about corporate law, with a creative and detail-oriented approach, seeking a summer legal internship.

EDUCATION AND AWARDS

Bachelor of Civil Law University College Dublin 2020-Present

Current GPA: 3.8 (1:1)

• Equity: History, Doctrine, Remedies: A-

Banking Law: A-Jurisprudence: A-

• Competition Law in Practice: A-

• Employment Law: B+

• Elective module: A

GCSE/A Level/Awards

Cross and Passion College, Ballycastle

2014-2020

• GCSE: 5 A*, 5 A's

• A Levels: Biology A*, Religious Studies A*, Food Science A*

- 1st Place in Northern Ireland 'Learning for Life and Work' GCSE CCEA Annual Awards.
- Pope John Paul II Gold Award.
- Runner up in the nationwide Texaco Childrens Art competition, 2015.

WORK EXPERIENCE

Legal Intern (Banking)

McCann Fitzgerald LLP

Feb 2023-May 2023

- Bibles: Compiling the relevant transaction documents according to the matter schedule, checking if each document is executed correctly and finding signatures/dates for those which were not, then sending these out to Lender/Borrower.
- Notices: Draft notices with a cover letter and acknowledgement, sign according to date of debenture and have them posted.
- Closings: Interacted with clients during closing signings, for which I would prepare the relevant documents and tab all signature pages where necessary.
- Deed bags: Following a closing, demonstrated organisational skills by compiling the relevant physical documents and signature pages, order according to bible index, create a schedule, and send to storage.

• Research tasks: Completed various research tasks for senior staff, eg. Facility Agreement review using Excell.

Sales Assistant

Dunnes Stores Swan Centre Rathmines

May 2022- June 2022

- Quickly picked up the necessary skills required as a till operator on the job while remaining calm and efficient during peak times.
- Further enhanced communication skills after completing training for customer service desk, dealing with customers' various issues and queries regarding refunds and exchanges,
- Efficiently switched between till operator on supermarket floor to customer service desk in off license at short notice in busy periods to help co-workers.

Care Assistant

Glendun Nursing Home

Feb 2020- Jul 2021

- Assisted patients with immediate needs (dressing, bathing, bathroom, medical needs such as colostomy bags/catheters) in a sensitive manner which preserved dignity and prevented discomfort.
- Developed close personal relationships with each individual resident, being attentive and interactive when engaging with their concerns to help meet their specific needs.
- Took on 1-1 day and night shifts with dementia patients who required 24hr supervision.
- Maintained a friendly, patient and co-operative demeanor with family members of patients who had difficulty with visiting restrictions in place during COVID-19 pandemic.
- Highly flexible in my roles, switching between caring, 1-1 feeds, domestic, laundry, and breakfast duties depending on staff availability.
- Knowledge of risk management, health and safety procedures and completed confidentiality-based training.

EXTRA CURRICULAR ACTIVITIES

Volunteering: Diverbo- Pueblo Ingles

Toledo, Cordoba

July 2017. July 2018

- Facilitated language learning for native Spanish students, engaging in 1-1 conversations for six hours daily. Patiently corrected errors, tailored communication to each student, and proactively encouraged dialogue to ensure individual progress.
- Demonstrated responsibility in free time to enhance program effectiveness.

Junior Ladies Golf Captain

Ballycastle Golf Club

2015-2016

- Organised social events, encouraged participation and extended outreach into the community to recruit young female players.
- Winner of the Junior Ladies Summer tournament 2014-2015.
- Waitress for Mercedes during The Open 2019.

Art: Sell commission pieces in my spare time.

Other activities:

- Full Irish driving license.
- Moving and Handling Certificate