

Maebh Mulry

Derrinlerrig

Four Roads

Co. Roscommon

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Education

Leaving Certificate

Convent of Mercy Secondary School, Convent Roads, Roscommon Town, Co. Roscommon
September 2013 - August 2019

Bachelor of Laws (LLB)

National University of Maynooth, Co. Kildare
September 2020 - Present

Work Experience

Dunnes Stores, Roscommon Town, Co. Roscommon

November 2019 - September 2021 and May 2023- September 2023

Dunnes Stores, Maynooth, Co. Kildare

February 2024 - Present

Customer Service Desk

As a Customer Service Assistant I was tasked with managing the customer service desk, kiosk and self-scan machines. This role was extremely dynamic and varied, and a typical shift included handling a high number of customer inquiries and transactions at various sale points and over the telephone with professionalism and efficiency. I also held responsibility for ensuring the kiosk was adequately stocked and performed store orders when necessary. This position also included morning and nightly cash handling duties, including the removal of cash and cheques from active registers and self-scan machines. This task required meticulous attention to detail and adherence to strict security protocols to ensure the safe and accurate handling of cash transactions.

EPOS/Stock Management

Seeking a new challenge within the organisation, I transitioned to a different department within the store to broaden my skill set and gain valuable experience in a diverse number of roles. In my role as EPOS/Stock Management, I undertook pivotal responsibilities such as daily updates of product display prices, updating in-store promotional advertisements, performing thorough date checks, conducting meticulous inventory counts, and implementing effective stock rotation practices. These tasks required coordinating and working closely with both floor staff and management to ensure that stock was handled throughout the store within the firm protocols for

stock management required by Dunnes Stores and in-store promotional advertisements reflected the clean and modern branding our organisation expected. This role also required that store inventory and product loss were recorded electronically daily on an internal system to be reviewed and queried by management. By performing these tasks with careful attention to detail I significantly contributed to the smooth functioning of operations and upheld the highest standards of quality demanded by my employer.

St. Vincent DePaul Volunteer 2021-Present

I have been involved with St. Vincent DePaul as a volunteer since September 2021. Currently I hold the title of Treasurer over the Maynooth University student SVP. My responsibilities involve overseeing expenses related to the day-to-day running of the society, including student member fees, committee expenses and travel costs. I also hold responsibility for ensuring all income and expenditure is recorded electronically on the Agresso system and annual Treasury reports are completed and returned to Head Office. My position also includes liaising with the college student financial advisor to provide financial support mainly in the form of supermarket vouchers to Maynooth University students who may be struggling financially and attending bimonthly meetings with SVP Presidents in the Dublin-East area. I also hold the role of Street Outreach Group Leader. This involves leading groups of student volunteers on Street Outreach runs in Dublin City Centre. As a group we deliver tea, sandwiches, hats, coats and scarves to people sleeping without shelter in the city. As Street Outreach Group Leader I have also had the opportunity to deliver Vulnerable Adult and Safeguarding training workshops to student volunteers with the support of our VDP college coordinator.

Interests and Achievements

- Semi-Finalist in the Annual Irish Times Debate 2022 representing Maynooth University Literary and Debating Society
- Clifford Chance Cyber Security Global Virtual Internship Certificate of Completion
- Latham & Watkins LLP Intellectual Property Litigation Virtual Experience Programme Certificate of Completion
- Member of the Maynooth University Law Society 2020 - present
- Member of the Maynooth University Flac Society 2020 - present
- Head Girl of the Convent of Mercy Roscommon 2019