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| Mythili  Jaikrishnan  +353 872561653  [mythili.jaikrishnan@gmail.com](mailto:mythili.jaikrishnan@gmail.com)  I am an aspiring solicitor with a genuine passion for the legal profession. I am eager to enhance my skill set and offer high-value administrative support in a legal environment. I hope to gain an internship opportunity to acquire practical experience in the field of law and contribute effectively to a dynamic legal team. I am highly adaptable and capable of working both independently and collaboratively within a team. I display attention to detail in my drafting which is crucial in legal research, document preparation, and case analysis.  I am passionate about the areas of media and technology and have a keen interest towards the laws surrounding regulation including the incoming Digital Reform Package currently being implemented across the EU. Skills  * Legal Research * Issue Spotting * Persuasive Writing * Legal project work * Case interpretation * Data entry * Administrative tasks * Problem-solving * Outstanding communication skills  Languages ★★★★★ English  ★★★★★ Malayalam  ★★★☆☆ Hindi  ★★★☆☆ Tamil  ★☆☆☆☆ Arabic |  | WORK EXPERIENCE **Counter Staff/Waiter at Camile Thai, Dublin, Ireland -** April 2023 - now   * Performed opening and closing procedures accurately and on time * Operated the cash register accurately and balanced the register at the end of the shift * Demonstrated excellent multitasking abilities, managing a high-volume of orders and customer service tasks during peak hours * Collaborated with kitchen staff to ensure orders were prepared in a timely manner with the highest quality standards * Ensured food safety and sanitation standards were met at all times, resulting in a clean and safe dining environment   **Parent Liaison Officer at Voluntary Tuition Programme, Dublin, Ireland -** November 2023 - now   * Communicated with parents of students, tutors, and committee members on a daily basis to organise schedules and ensure smooth running of classes * Oversaw tutoring sessions on a bi-weekly basis and assisted with sessions where needed * Improved upon various skills such as multi-tasking, time management, IT skills, and administrative skills.   **Law Intern/Assistant at Bestwins Law Firm, Abu Dhabi, United Arab Emirates** - May 2022 – July 2022   * Participated in professional skills training to develop strength in legal research, analytical problem solving and client counselling. * Assisted the Corporate and Commercial Team with legal research about Free-zones Rules and Regulations, Cryptocurrency Laws, and Defamation Laws in UAE * Shadowed lawyers to understand workloads, case management and network development. * Conducted legal research and drafted official documentation. * Gained knowledge of regulations and policies associated with corporate law. * Worked independently with minimal supervision after completing initial training. * Maintained working understanding of current laws and legal processes, continuously striving to develop professional knowledge.  EDUCATION  * 2021 – 2025   **Trinity College Dublin, Dublin Single Honors Law** (Grade 2:1)   * 2014 – 2021   **Mayoor Private School, Abu Dhabi** (Grade 92%)   * July 2020 – July 2020   **University of Oxford, Remote Law Online Course**  Completed various legal research assignments, engaged in debates, collaborated with other students in group projects, and learned more about the legal field and its workings from all over the world. ACHIEVEMENTS  * Published a legal article about the New Unemployment Scheme in UAE * Received an academic scholarship upon university admission * Part of various law societies within college * Held the position of School Prefect * Won various awards in the fields of Art and Literature * Volunteer/Director of various organizations working towards the betterment of the environment and community. |