**Nita Bajrami**

**Baltinglass, County Wicklow**

**nitaaba83@gmail.com**

**+353 89 600 9801**

**Work Experience**

* **Dillon Eustace – Legal Intern**
* 22nd January 2024 – 26th April
* Based in the Asset Management & Investment Fund department
* Receive instructions from Funds Partners and Associates
* Assist the Professional Support Lawyer with her ongoing duties
* Review Documents
* File Documents physically and online
* Trained in Imanage, Keyhouse, Outlook, MS Teams etc
* Compare original and reformed legislation
* Update Powerpoints
* Attended Board meetings
* Research
* **Model**

Freelance - International

December 2018 to Present

Part Time Modeling since a young age. Events/Achievements:

* Top Model Ireland
* Top Model Worldwide
* Amsterdam Fashion Week
* London Fashion Week
* Vogue Island Media
* Modeled For Dafina Neziri
* Customer Service

**Dions Traditional Chipper -** Dunlavin, County Wicklow

May 2018 to February 2023

Part time work on weekends. Experience in:

* Phone calls
* Tills/Cash Register
* Customer Service
* Cleaning
* Catering
* Waitress
* **Horans Bar and Restaurant** - Baltinglass, County Wicklow

Customer Service

* Waitressing
* Cash Register
* Phone Calls

**Education**

* Bachelor's degree in law

UCD - Dublin, County Dublin

September 2021 to Present

(Currently in 3rd Year)

* PLC in Law and Business

Rathmines College - Dublin, County Dublin

September 2020 to May 2021

* Leaving certificate

Scoil Conglais - Baltinglass, County Wicklow

September 2014 to June 2020

**Skills**

* Customer service
* Communication skills
* Time management
* Phone etiquette
* Organisational skills
* Computer skills
* Sales
* Multilingual
* Word & Excel (1 year)
* Legal Office Skills (Imanage etc)

**Languages**

* Albanian
* English
* Arabic

**Additional Information**

Hobbies/ Interests:

* Beauty/Cosmetics
* Fitness/Well-being
* Sustainability
* Cooking
* Traveling
* Modeling
* Perfumery
* Literature
* Learning Languages