**Orlaith Trayers**

**Education**

**September 2019- May 2023**

Law with Irish, University College Dublin

First year Result: **3.2**, Second Year **3.1**, Third Year, **3.2** Fourth Year Sem 1 , **3.3**

Current GPA 3.3 (2;1)

**September 2012- May 2019**

Coláiste Mhuire Ballygar

Leaving Certificate obtained (522 points)

* Subjects (all Higher level) Irish, English, Maths, French, Biology, Home Economics.
* Leaving Certificate Prefect.

Junior Certificate completed (11 honour subjects)

**Work Experience**

**October 2019- Present**

**Supervisor / Waitress & Bar Tender.**

**An Tobár Bar and Restaurant (formally Breslin’s Bar and Restaurant) Ballygar Co. Galway**

I was promoted to Supervisor of a busy pub / restaurant. I work a managerial role in the functioning of the premises. I am also responsible for training in new staff and mentoring them through their employment. I facilitate the smooth flow of service by effectively coordinating service with other wait staff, hosts, and kitchen staff.

I work and maintain dishwashers and cleaning equipment, enabling efficient crockery and cutlery preparation. I support restaurant set-up, cleaning, and preparations, readying appropriately for first customer arrivals.

**June 2022 – August 2022**

**Sales Photographer, Photogenic Inc, USS Midway Museum, San Diego CA**

I spent time selling photos, interacting with customers, and working the tills. I displayed initiative and hit my weekly sales targets.

**May 2020 – April 2021**

**Legal Intern, Bríd Miller Solicitors, Roscommon.**

I analysed and proofread legal documents to eliminate errors. I shadowed lawyers to understand workloads, case management and network development. I also produced legal documents such as briefs, pleadings and appeals. I supplied key administrative assistance to senior management. Another role I was assigned was to manage the filing system I spoke with clients and colleagues daily. I also contacted clients to schedule appointments and discuss the progress of cases. This experience and the skills I learnt are pivotal to any career in law and I am sure they will stand to me in any role I am appointed.

June 2021- July 2021

Cúl Camp Leader, Gaelic Athletic Association, Glenamaddy Co. Galway

Kids football mentor and teacher for the duration of their summer camp

I directed effective exercise programmes and training strategies, bolstering individual and team performance. I ensured club equipment remained in peak condition for training and matches through appropriate storage and maintenance. I also created an inclusive environment, providing equal mentorship regardless of skill and fitness levels. I encouraged creativity and individuality by creating an age-appropriate learning environment. I also inspired positive behaviour, acting as an ambassador and role model. As well as that I devised new programmes and games for the children demonstrating my initiative and planning while also simultaneously my quick-thinking skills

**Achievements and Qualifications**

Manager of the Bank of Ireland, Transition Year Enterprise student of the year from Bank of Ireland Ballygar.

Elected as Senior Prefect in secondary school and represented the Student Body by participating in and supporting events such as speaking at open evenings. Maintained collaboration among the prefects and provided a link between the students and the school administration.

Nominated for student of the year in Leaving Cert, and received the top awards for English, Irish and Home Economics.

Peer Mentor to first year students in University College Dublin

Irish tutor to second level students demonstrating my organisational and commercial skills maintaining a mini business.

Completed ABRSM violin exams up to Grade 7.

Member of Roscommon County Orchestra in first violin role for 6 years (2013-2019)

Member and captain of UCD Ladies football fresher team developing the ability to inspire, motivate and lead my teammates. Grew accustomed to facilitating conflict resolution with my negotiation and problem-solving skills.

Oifigeach na bhFréisiúir – An Cumann Gaelach UCD (2020) further developing my Irish skills and recruiting first year members to join the club. Operated events online due to Covid 19 – enhancing my initiative and ability to adapt to novel situations.

**References available on request.**