## Rebecca Flanagan

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### **PERSONAL PROFILE**

3rd year Law and Business student who is realistic, reliable and can evaluate a situation to decide the appropriate solution. Adaptable in stressful and pressurised situations from my role as an Intern on the Litigation and Healthcare teams in a fast-paced Commercial Law Firm. This opportunity improved my knowledge of Healthcare and Public Law.

## **EDUCATION**

2022 – Present Law Society of Ireland: FE-1 Candidate

Planning on sitting my first set of FE-1 exams in March 2022 sitting.

2019 - 2023 Bachelor of Law and Business, NUI Galway, Galway.

**2nd year modules:** Criminal Law 1 (50%), Criminal Law 2 (64%), EU Law 1 (58%), EU Law 2 (66%), Company Law 1 (66%), Company Law 2 (63%), Applied Microeconomics for Business (58%), Management Accounting (59%), Macroeconomics for the Business Environment (75%), Moot Court (70%), Employment Relations (68%), Management (68%).

Overall Result: 2.1 (63.75%)

**1st year modules:** Contract Law (65%), Constitutional Law (62%), Tort Law (60%), Introduction to Financial Accounting (66%), Introduction to Management Accounting (61%), Principles of Microeconomics (71%), Principles of Macroeconomics (70%), Understanding the Law (50%).

Overall result: 2.1 (61.83%)

2013 - 2019 Leaving Certificate, Mount Saint Michael Secondary School, Claremorris.

English (H4), Irish (H3), Maths (O3), French (O4), Economics (H3), Business

(H2), History (H2), LCVP (Distinction). 462 Points.

# **WORK EXPERIENCE**

2021 - Present

Intern in the Litigation, Healthcare & Property Departments, Philip Lee LLP, Connaught House, One Burlington Road, Dublin 4.

- Prepped for a 6-day Commercial High Court hearing. Prepared and lodged 35 Booklets for Counsel and the Judge.
- Draft letters daily to Court, Counsel and Clients.
- Draft and file Books, Affidavits, Appearances, Exhibits in the District Court, High Court and Court of Appeal.
- Research niche areas of law and advise clients of the same. Work on high-profile projects.
- Attend and take attendance of meetings with clients and counsel.

# 2016 – 2021 Sales assistant, Kavanagh's Supervalu, Claremorris, Co. Mayo.

- Resolved customer complaints professionally and efficiently, with the aid of management when necessary.
- Answered the phone, took orders, and did home deliveries during the coronavirus pandemic to people who were vulnerable and in isolation.
- Accountable for cash management on the tills every day and reconciled the cash register at the end of the day.
- Trained 5 new employees.

### **SKILLS PROFILE**

**Communication:** Answering the phone in customer service for over 4 years and serving roughly 200 people daily as a cashier honed communication skill. Learned to speak clearly and listen actively. Improved communication skills throughout degree from participating in group presentations and Mooting.

**IT:** Improved IT skills while on work experience in an accountant's firm and as a legal intern. Have good knowledge of Microsoft Office including Excel, Word, and PowerPoint utilised throughout my degree and as an Intern. Experienced in using Document Management System in Outlook for filing and saving documents. Daily usage of Keyhouse for time recording.

**Teamwork and Entrepreneurial:** Learned and improved taking part in 'Mini Company' during secondary school where we had to create a product, a business plan, sell and promote the product in our school. This project taught teamwork skills but also the risk-taking involved as an entrepreneur. Use initiative to evaluate a situation and decide the best outcome.

**Organisational and Motivation:** Strong motivation and organisation skills developed during my degree through balancing assignments, study time and working part time every weekend and some evenings. Adaptable to working under pressure and in stressful situations.

**Research:** Developed throughout time in college, particularly in my Understanding the Law module, and during the Matheson Virtual Experience Programme. Honed also while on placement as a legal intern, had the opportunity to research niche areas of law and hence advise clients. Good knowledge of legal databases such as Westlaw and Lexis.

### **INTERESTS/HOBBIES**

**Reading** Enjoy reading leisurely in my spare time, in particular, mystery, fiction and historic novels and autobiographies.

**Musicals** Enjoy watching and listening to musicals, but also love to attend the Bord Gáis. Enjoy Hamilton the most, about the founding fathers and when America became independent from Britain. Partook in school musical 'All Shook Up' in October 2017.

# **ACHIEVEMENTS**

- Vice President of Competitions for ELSA, NUIG 2021/22.
- Awarded a digital badge for completion of NUIG's GDPR course in June 2021.
- Completed the OHANA Suicide Awareness training in January 2021.
- Partook in the Matheson Virtual Experience Programme in November 2020.
- Obtained Full Driver's License in February 2019.
- Achieved Gold John Paul II and Papal Cross Awards in 2018 and 2017 by volunteering in the local community.
- Volunteered with the Irish Pilgrimage Trust in Lourdes in 2017 and worked with adults with learning and associated disabilities.
- Achieved a bronze Gaisce Award in 2017 which involved hiking 25km and volunteering in the local community.
- Volunteered with the Peer 4 Peer programme in secondary school and taught 30 5th and 6th class students about social media, drugs, alcohol, relationships, and decision making.

References available upon request.