

SADHBH GALLAGHER

Conveyancing Assistant



CONTACT

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EDUCATION

- 2023-2024, **FE1 Examinations**, Law Society of Ireland.
- 2023, **Accredited Product Advisor**, Institute of Banking.
- 2016-2020, **Bachelor of Laws**, Technological University Dublin, 2.1 Honours.

WORK EXPERIENCE

Sept 2023-present, Conveyancing Assistant, Ken Kennedy Law

- Assisting fee earners with a mixed caseload of sale, purchase, and lease files.
- Review of title deeds and documents, drafting replies to requisitions on title, corresponding with clients from inception to completion of a transaction.
- Building and maintaining strong relationships with clients.
- Responding to and dealing with Public Registration Authority queries.

Nov 2021 - Sept 2023, Analyst, KPMG

- I was seconded to a high-profile client on their Credit Card Fulfilment team. My role entailed analysing and assessing customers credit card applications in depth, cross-checking data with bank systems and assessing their documentation thoroughly, including KYC checks, building, and maintaining effective relationships with customers and the client and highlighting any issues that arose.
- I also worked on a project, involving the selling of loan portfolios. This work included an analysis of original loan, restructure, forbearance, bankruptcy and personal insolvency documentation, remediation of data, working on external legal queries, interaction with highly sensitive information, ensuring data standards were followed by verifying documents, following company guidelines such as AML and KYC.

Feb 2021- Aug 2022, Legal Advocacy Assistant, YAZDA/United Nations, Duhok, Iraq

This involved assisting on a UN investigation, resolution 2379, investigating Yazidi war crimes by ISIS. My work involved reviewing and analysing statements and interviews from survivors of genocide and crimes against humanity, attending meetings with survivors and collaborating on future initiatives.

Nov 2020- Feb 2021, Admin Assistant, Nadia's Initiative

I volunteered remotely with Nadia's Initiative, a non-profit organisation based in New York which advocates globally for survivors of sexual violence and aims to rebuild communities in crisis.

Feb- Mar 2020, Intern, BHSM Solicitors

Assisted in the Property, Banking and Finance department. I had exposure and use of Keyhouse case management, prepared documents and attended to general administrative duties when required.

Jan-Mar 2018, Intern, The Irish Federation of University

I attended meetings and hearings on discrimination issues at both University level and in the Workplace Relations Commission. I processed the filing system for IFUT, related to the introduction of GDPR.

Other experience

- June 2020, assisted with a volunteer initiative for **Direct Provision Donations** to collect donations of food, items of clothing, sanitary products etc. for migrants in Ireland.
- Feb 2020, I travelled Ireland, accompanying Tánaiste Micheál Martin for the 3-week duration of the 2020 **General Election Campaign**.
- May-July 2018, **Steve Madden**, Sales Assistant, Vancouver. For the month of June, I had had the highest sales in all of British Columbia.
- Sept 2016-2019, worked with the **Dublin Diocese** with pilgrims visiting Lourdes, France.
- Nov 2016, met the **Nobel Peace Prize winner, Nadia Murad** on her visit to Ireland. This work included a visit to meet President Higgins in Áras an Uachtarain.
- Dec 2016-2020, worked in **Spar** as a cashier.
- 2014, worked on planning for the annual conference of **Irish Charities Tax Research Ltd**.
- 2013-2015, fundraising for the **Irish Cancer Society**.

Hobbies

- I play piano and teach beginners.
- I am part of a tag rugby social team.

Articles Published

- ['Yazidi survivors of ISIS crimes need more help from international community'](#) (2021).
- ['Acid attack on teenager'](#) (2019).