



# ADRIAN GILLICK

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## Legal Executive CAHIR O'HIGGINS AND COMPANY SOLICITORS

BCL Law and Business Maynooth University

### WORK EXPERIENCE

MAY 2021 - PRESENT

#### LEGAL EXECUTIVE, CAHIR O'HIGGINS & COMPANY SOLICITORS

Working in a high pressured and busy criminal law practice. Positioned in the Circuit Court division. Gained extensive court room experience in the circuit court, central criminal court, and special criminal court. Instructed barristers throughout the courts. Of note, instructed Michael Bowman SC in a high-profile murder trial. Duties included but not limited to:

- High Court Bails.
- Consultations with clients and counsel.
- Arranging prison video links and visits.
- Attending court hearings as an agent of the firm.
- Preparing briefs for counsel.
- Legal correspondences, disclosure letters, s.68 letters, s.4 E notices.
- Updating of case management system.
- Diarizing of court dates.
- File management.
- Client care, phone queries.

FEBRUARY - APRIL 2020

#### INTERN, CAHIR O'HIGGINS & COMPANY SOLICITORS

MAY 2019 - SEPTEMBER 2020

#### WAREHOUSE COMPLIANCE OFFICER, LAKELAND DAIRIES

2016 - 2018

#### PLUMBERS MATE, MCNALLY PLUMBING

2015 - 2017

#### CUSTOMER ASSISTANT, KILLINKERE VISITOR FARM

## EDUCATION

2018 – 2021, 2:1

**THE NATIONAL UNIVERSITY OF IRELAND, MAYNOOTH.**

*BCL (LAW AND BUSINESS), UNDERGRADUATE DEGREE (NFQ - 8)*

This degree provided me with a skill set and understanding that is flexible over the two disciplines of Business and Law. It is also an accredited law degree by the Honorable Society of King's Inns.

Recorded a 2:1 grade 1, with a first-grade honours in the business major. Completed all modules on topics examined in the FE-1 exams. Concentrations in business modules related to human resource activities and business processes.

2012 – 2018

**BAILIEBOROUGH C.S.**

Leaving Certificate, (454 points)

## SKILLS

- Interpersonal communication.
- Computer literacy
- Legal research
- Full driving license.
- Legal correspondence
- Courtroom experience

## ABOUT

I am a self-motivated, hardworking individual, capable of working equally well on my own initiative or as part of a team. I am a fast learner and adaptable to changing conditions. I am punctual and reliable, efficient, and enthusiastic with excellent interpersonal communication skills.

## INTERESTS AND ACHIEVEMENTS

Outside of my academic pursuits I am passionate about sport. I play senior competitive football for the local GAA club as well as soccer for a Meath District League Team. In both clubs I have invested considerable time volunteering. I have obtained recognized coaching standards Kickstart 1 and 2 and completed the Future Football Workshop with the FAI. I used my experience from the FAI to coach several underage teams and help coordinate summer camps for the club.

## REFERENCES ON REQUEST