

# Ailbhe Joanne Lawless

---

53 Hunters Walk, Hunters Wood, Dublin 24

ailbhejlawless@gmail.com

Mo: + 353 87 6182889

## ----- Skills -----

|              |                |                             |                  |
|--------------|----------------|-----------------------------|------------------|
| Fast Learner | Enthusiastic   | Well Organised              | Team Player      |
| Hard Worker  | Problem Solver | Proficient in Legal Writing | Takes Initiative |

## ----- Work History -----

**Legal Intern:** August - September 2015, 4 – 15 July 2016.

**Griffin Solicitors – John Griffin, Principal.**

I sorted, stamped, scanned and attached the post. I opened and closed files. Drafted emails and letters to clients, barristers and other solicitors, architects and engineers for conveyancing, Personal Injury and Fatal Accident cases. Organised Book of Papers for litigation, completed dictations for drafting contracts for Conveyancing and Lease. I also spent time on the main reception desk where I greeted clients and organised documents for meetings. I was comfortable working under supervision and I worked hard to excel at the tasks I was given. I continue to write various articles for the firm which are published in a newspaper and on their website. I loved the experience working in the firm, it confirmed in my mind that I definitely want to work as a solicitor in the future and the initiative to obtain experience early on opened many doors for me.

**Legal Intern:** 23 May 2016 – 3 June 2016

**KOD Lyons**

My time in KOD Lyons was spent primarily preparing for the various court hearings and attendance in the Criminal Court of Justice. I also attended Counsel Briefings and attended at Clover Hill Prison to take instructions from clients and attend the bail list there. I also filed papers in the Central Office, Circuit Court and District Court offices.

**Legal Assistant:** 15 August 2016 – 25 August 2017.

**Mason Hayes & Curran – Debt Recovery.**

I worked in MHC for a year on a fixed term contract for the third year of my Under Graduate Degree. My role involved progressing High Court Summary Proceedings from initiating a demand letter to obtaining and enforcing judgment. This included serving proceedings, drafting Affidavits, instructing Counsel, attendance in court, drafting and filing papers for judgment in the Central Office and preparing Ex Parte applications. I was involved in the enforcement of judgment also, including, Severing Joint Tenancy, Well Charging proceedings and Bankruptcy. I had an active role in drafting the bankruptcy proceedings and calculating the court interest – as such I am highly proficient in Microsoft Office with Word, and Excel. I was fortunate to be able to communicate and assist our client and speak with defendants to the proceedings both in person and over the phone. During my time in MHC I also had the opportunity to draft some Circuit Court and District Court proceedings, however I was more frequently involved in the High Court work. I valued my experience in MHC and was very fortunate to have such an opportunity. Being a solicitor is something I have wanted

# Ailbhe Joanne Lawless

---

to do from a young age and I have taken the initiative to pursue it as a career at every opportunity.

**Horse Riding Instructor:** July 2017 – current date.

**Rathfarnham Equestrian Centre** – Jenny Brooks

**Elf:** December 2014, 2015 and 2016

**Malahide Castle Santa Experience** – Maria Blayney

----- **Education** -----

**LL.B. Clinical:** Current

**Maynooth University**

**First Year: 2:1**

Tort 1 – 2:1 (64%)

Introduction to the Irish Legal System – 2:1 (65%)

Tort 2 – 1:1 (73%)

Legal Skills and Writing – 1:1 (70%)

Contract 1- 2:1 (64%)

Legal Skills and Advocacy – 1:1 (76%)

Contract 2 – 2:1 (61%)

Moot Court – 1:1 (70%)

**Second Year: 1:1**

Criminal Law – 1:1 (70%)

Introduction to the American Legal System – 1:1 (76%)

EU Law – 2:1 (67%)

Innovation in Professional Practice – 1:1 (70%)

Constitutional I – 2:1 (65%)

Law of Evidence – 1:1 (78%)

Constitutional II – 1:1 (71%)

EU Law II – 2:1 (61%)

Administrative Law – 1:1 (75%)

International Law – 2:1 (68%)

**Third Year: Pass – Work Placement**

**Fourth Year: Current – Semester 1.**

Equity and Trusts

Employment Law

Company Land

Jurisprudence

Property Law

Negotiations and Dispute Resolution

**Leaving Certificate 2014:** English/B1, Maths/B3, Irish (O)/B2, French/C3, Geography/B2, History/B1, Chemistry/B1. CAO Points: **495**

**Our Lady's School Terenure**, Templeogue Road, Dublin 6W.

# Ailbhe Joanne Lawless

---

## ----- Accomplishments -----

Moot Court Convenor for the Maynooth Law Society: This position had a lot of benefits and I gained a huge amount of experience from it. I organised the Philpot Curran Novice Moot Court Competition 2015, kindly sponsored by A&L Goodbody, and the Silken Thomas Intervarsity Moot Court Competition 2016, kindly sponsored by Matheson. I also drafted and organised the Moot Court Demonstrations for the Law Department in Maynooth for open days. Through my position I have been able to work closely with both the firms and the Law Department in Maynooth. My role on the committee also gave me invaluable experience with team work. As a committee we had to organise the Law Ball 2015 as well as the Moot Court competitions. It gave me a clear understanding of the benefits of trust and delegation in a team situation; both acting as a leader and from being a member of the team.

I held a number of classes on Mooting before the Novice moot to teach students to moot correctly which were very successful.

Tutor with the Law Society to help students with difficult assignments or exam preparation.

Student Council 2013-2014 in Our Lady's School Terenure.

Best Speaker and Running-Up Team in the Philpot Curran Novice Moot Court Competition 2014.

Qualified to give pro-bono advice for FLAC Maynooth.

Winner of FLAC Inter-Varsity Moot Court Competition 2016.

Two week internship with KOD Lyons from 23<sup>rd</sup> of May to the 3<sup>rd</sup> of June 2016.

Completed 12 month Placement with Mason Hayes and Curran for third year. (August 2016-August 2017)

Certified First Responder

## ----- Pastimes and Hobbies -----

**Horse Riding:** I have been horse riding for over 15 years. I spend my weekends around horses and I am a member of the Maynooth University Equestrian Club. I have been fortunate to obtain a part time job as a Horse Riding Instructor which I enjoy and find I find gives me an opportunity to give back and help those who also love my sport.

**Travel:** Travel definitely broadens the mind and I have been fortunate to have travelled so much. I have been to North America and road tripped around the central, southern and western states. I have also visited New York on two occasions. Furthermore, I have been to many European countries, including to the European Space Centre in Belgium, Germany, France, Spain, Italy and Poland. I was in Uganda for 3 weeks volunteering with the Hospice there and had the opportunity to go on safari in the National Park and on boat trips along Lake Victoria.

## ----- References -----

Available upon request.