**Aisling Doyle**

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7 Orwell Park, Rathgar, Dublin 6

## SUMMARY

## Dublin Institute of Technology graduate with a 2.1 in Business and Law (BSc). Completed four out of eight FE-1 Examinations. An enthusiastic team player with excellent communication and leadership skills.

# EDUCATION

## Law Society of Ireland FE1 Candidate October 2017 – October 2018

## Completed 4/8 of the FE-1 Entrance Examinations to the Law Society of Ireland

## Dublin Institute of Technology – BSc Business & Law, 2.1 September 2013 – May 2017

## Graduated with a Second Class Honours, Upper Division

## Mount Anville Secondary School- Leaving Certificate September 2007 – June 2013

* Leaving Certificate Results: All higher level, 460 points
* Junior Certificate Results: All higher level, 1 A and 9 B’s

# WORK EXPERIENCE

## Martin & Gately Solicitors May 2018 – July 2018

## Legal Intern

## Main responsibilities included researching different areas of law and assisting in drafting memoranda of advice for clients. Carried out a number of administrative duties which included file management, client correspondence and preparation of legal documents for litigation. Present in Court on a number of occasions to assist counsel. Significantly improved communication and organisational skills and taught me how to work under pressure in a professional environment.

## Cinnamon Restaurants, Ranelagh & Monkstown June 2012 – May 2018

## Floor Staff and Hostess

## Gained extensive experience in the service industry working as cashier, waitress and hostess. It has enhanced my communication and organisational skills and taught me how to work within a team in a fast-paced environment. It has taught me resilience and I have learned how to overcome obstacles, including dealing with difficult customers, managing any complaints they may have and working long hours.

**Modern Green June 2015 – August 2015**

Brand Ambassador

Responsible for promoting brands and creating an experience to excite consumers, with brands such as Heineken and Desperados. Worked at a number of festivals, gigs and matches. Communicating and engaging with people of all ages. Strengthened my leadership skills and improved my ability to use my initiative.

 **Prop Me Up, Promotional and Events Company December 2013 – June 2015**

Events Assistant

Responsibility of promoting a product or service e.g. launching iPhone apps. Also worked at seasonal and family themed events, e.g. Santa’s Grotto. Primary role was to entertain and look after children. Further enhanced my communication skills and my ability to interact with a variety of people of different ages. As you are not directly supervised on the job, it allows you to use your initiative and demonstrate leadership.

# ACTIVITIES AND ACHIEVEMENTS

**Sports**

* Completed the VHI Women’s Mini Marathon in aid of Breast Cancer
* Captain of the Junior I Cricket team
* Represented Mount Anville in javelin at the East Leinsters two years consecutively
* Member of Tag Rugby Team – UCD League
* Boxing in Angels Boxing Club

**School**

* Elected 6th year prefect in Mount Anville Secondary School 2012-2013
* Elected House Captain of Chadwick in Mount Anville Secondary School
* Elected Green Representative of my class for 3 consecutive years
* Received Gaisce bronze award, involving sports, community service, acquiring a new skill and completing a hike
* Received a Merit Award every year from 1st to 6th year in recognition of consistent effort and application to work
* Completed all 7 ECDL modules
* Completed First Aid Course

**Volunteering and Charity Work**

* Volunteered at Little Sisters of the Poor Nursing Home
* Volunteered as a Faith Friend in 2012 and 2013, which helps people prepare for their Confirmation.
* Part of the sales team for a fashion show which raised €21,000 for Our Lady’s Children Hospital, Crumlin
* Organised a ‘Paint it Pink’ pub quiz in aid of Breast Cancer raising over €2,200
* Organised a stall in Marlay Park in aid of the ISPCA raising over €1,500
* Bag-packed for a number of charities, incl. The Peter McVerry Trust, JACK Foundation and the LauraLynn Foundation

**Travel**

* Inter-railed across Europe for two months
* Backpacked through Thailand and Vietnam for 7 weeks

**Other**

* Member of Dodder Action, a non-profit organisation working to protect the River Dodder
* Member of Irish Environmental Law Association

REFERENCES

**Lauren Martin,** Managing Partner, Martin & Gately Solicitors – +353863372288

**Shane Curley,** Manager at Cinnamon Restaurants – +353872549886

**Kisito Futonge,** Small Business Management Lecturer, DIT – 454249@dit.ie