

AKINTUNDE IDOWU

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PROFILE

Law Graduate with over 2 years' legal experience with a strong work ethic, exceptional record in project management, research and learning, and advisory services for clients. Providing quality services with the utmost professionalism, within ethical and social standards. Strong learning curve in client services, management and relationship-building. Proven ability to go over and beyond to meet project and organisational outcomes by utilising a range of leadership, creativity and technology skills.

EDUCATION

Trinity College Dublin, Ireland **2022 - Present**

- LL.M., Intellectual Property and Information Technology Law

Nigerian Law School, Enugu, Nigeria **2020 - 2021**

- Bachelors of Law, Second Class Honours, Upper Division

Obafemi Awolowo University, Ile-Ife, Nigeria **2014 - 2019**

- LL.B Law, Second Class Honours, Upper Division

WORK EXPERIENCE

Bayo Ogunyemi & Co (BOC Legal), Ikeja, Lagos, Nigeria **May 2022 - Present**

Position: Associate

- Assist in review of legal documents for accuracy and completeness.
- Analyse conflicts in legal matters and advise clients on solutions.
- Assist in the preparation of pleadings and notices.
- Conduct legal research.
- Coordinate and prepare administrative reports, such activity schedules.
- Schedule, prepare for, and attend business meetings with clients.

ESQ Trainings Limited, Lekki, Lagos, Nigeria **Jun 2021 - Apr 2022**

Position: Research and Development Associate (NYSC)

- Prepared and reviewed contracts and policy documents
- Developed e-learning course content and scheduled training sessions.
- Planned and directed training and development programmes.
- Conducted research and prepared articles for publication on blogs, social media, and magazines.
- Designed and maintained a voting platform for the ESQ Nigerian Legal Awards 2021.
- Contributed to the successful planning and execution of the ESQ Nigerian Legal Awards 2021.

Bayo Ogunyemi & Co (BOC Legal), Ikeja, Lagos, Nigeria **May 2019 - Jan 2020**

Position: Graduate Trainee

- Assisted in conducting legal framework research for Starlink in relation to its operations in Nigeria.
- Assisted in reviewing information technology policy documents for the Nigerian Judiciary.
- Assisted with legal drafting, and content development for the firm's website.
- Assisted in the developing Terms of Use, Platform Guidelines and Privacy policy for the Nigerian Bar Association.
- Attended client counselling sessions.
- Implemented a virtual work system using technology tools such as slack to aid in the management of new interns.

- Attended court hearings, took notes for counsel, and participated in seminars and training sessions.

Adekunle Koiki & Co, Sabo, Lagos, Nigeria

May 2016 - June 2016

Position: Intern

- Reviewed a licensing agreement worth approximately N100,000,000
- Engaged in client advisory
- Researched and drafted contracts, legal opinions and notices.
- Attended hearings and took notes for counsel.
- Gained knowledge on the filing procedure of court processes.

CERTIFICATION/TRAINING

- Jobberman Soft Skills Training Certification (2021)
- Google Digital Skills Training Certification (2019)
- Cybercrime Justice & Administration in Nigeria and International Environment (2019)
- E-Commerce & Crypto Smart Law (2019)
- Nigeria's ICT and Related Laws, Policies, Regulations and Guidelines (2019)
- Telecommunications (Electronic Communications) Law (2019)
- Certificate in Project Management (2018)

VOLUNTEER EXPERIENCE

- Member, CPC Tech & SM Committee, NBA-SBL International Business Law Conference (2022)
- Project Lead, Nigerian Bar Association Legal Education Summit (NBALEC) Website Project (2022)
- Virtual Intern, White & Case US Virtual Learning Program (2021)
- Volunteer, Tech & Whova Subcommittee, NBA-SBL International Business Law Conference (2021)
- Team Lead, All Things Teen Podcast (2021 - Present)
- Brigade Band Leader, NYSC Orientation Camp (2021)
- NCCF Camp Coordinator, NYSC Orientation Camp (2021)
- Volunteer, Tech Subcommittee, Nigerian Bar Association-Annual General conference (2020)
- Vice Chairman, Conference Planning Committee, Annual Teens Summit (2019 - 2021)
- Member, Constitution Review Committee, Commonwealth Law Students Association (CLSA) (2016)

PROFESSIONAL MEMBERSHIPS

- Member of Nigerian Bar Association (2021 - present)

SKILLS AND INTERESTS

- Project Management and Research.
- Strong negotiation, networking, and conflict resolution skills.
- Exceptional communication, time management, and organisational skills.
- Highly Proficient in Computer applications; (AI, Corel Draw, MS: Word, PowerPoint, Excel and Google Apps; Slack, Asana).
- **Writing Skills:** Legal Opinion, Legal Drafting, Articles, Concept Notes, Proposals, Curriculum Design

REFEREES

- Available on request