

Alaina Maher

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Having recently graduated with a 2:1 in Corporate Law NUIG, seeking the opportunity to gain experience in a fast-paced, professional legal environment. An ambitious, efficient and hardworking LLB student with professional experience in hospital settings, industry, and in the community. Has a "can-do" attitude and is eager to continue to develop professionally within a dynamic law firm which will offer learning opportunities, responsibilities and the opportunity to develop practical legal skills. Works well both as part of a team and independently, and has excellent reasoning, communication and time management skills.

EDUCATION

- Bachelor of Law, L.L.B, National University of Ireland, Galway, [Candidate 2018]
- Bachelor of Corporate Law, CL1, National University of Ireland, Galway [2017]
- Muckross Park College, Dublin 4, Leaving Certificate [2014]

PROFESSIONAL EXPERIENCE

Harry Carays (Chicago), Server: May-August 2017

- Server for Chicago Restaurant.
- Involved interacting and working alongside a team and with the public.
- Opening and Closing procedures.
- Problem solving and time management.

Build a Bear, Sales Associate: June-December 2016

- Sales Associate for Build a Bear.
- Involved interacting and working with people of all ages.
- Opening and Closing procedures.
- Till trained and Stock handling.

ThinknBlink, Promotions Team: 2016

- Brand Ambassador for ThinknBlink Promotions.
- Work as part of a promotions team to promote a variety of companies and brands.
- Involves interacting and working with people of many ages.

Research Assistant: May 2016

- Assisted with data entry and transcription for a PhD student's dissertation.

Heart Efficiency Clinic, Tallaght Hospital, Student Researcher: Jun-Aug 2015

- Database set-up and management
- Data entry
- Dealing with patient care throughout various testing
- Patient bookings
- Minute taking at weekly team meetings

Transition Year Work Experience 2011/2012

- Completed one week Work Experience in McCann FitzGerald under Mr. Terence McCrann.
- Completed one week Work Experience in St James' Hospital Dublin [Mini-Med Course].

CERTIFICATES & AWARDS

- Graduated in the top 5 in my Corporate Law Class 2017 [3CL1]
- Volunteer for NUIG FLAC Society (Free Legal Advice Clinic) [2017]
- ECDL Certified
- Certificate of manual handling for volunteer work
- Singing Feis Awards for a Youth Chamber Choir [2003-2017]
- Bronze Gaisce Award [2012]
- Full, clean drivers license [2013]
- Participated in and completed the Women's Mini Marathon [2015]

VOLUNTARY WORK

Royal Hospital Donnybrook: 2011 - 2012

- Voluntary assistant with full-time resident
- Coordinated activity programmes for the elderly, assisted with entertainment evenings and technology teaching

The Irish Pilgrimage Trust, Group helper: 2013 & 2014

- Liaised with local community organizations and businesses to solicit sponsorships/donations for fundraising initiatives.
- Personally raised €1,200 through a table quiz I organized.
- Coordination and supervision of 11 young adults with special needs on a week-long pilgrimage in Lourdes, France.

Other Voluntary Roles:

- Volunteer with Breast Cancer Foundation, ISPCC, and GOAL.
- Head of SVP volunteer committee in transition year. Organized an awareness day for the entire school and coordinated the preparation of hampers for families at Christmas.

SKILLS PROFILE

Communication

- Experience as a clinic and research liaison involving the translation of ideas, targets, and goals to team members.
- Excellent presentation skills developed through presentations at various team meetings, charity fundraising events and committees in both school and university.

Team Work

- Extensive teamwork skills developed through working with fellow volunteers in Lourdes, as a restaurant server, through group projects, team sports and as a member of various committees in school and university.

Problem Solving

- Excellent problem solving competencies whether working separately or as part of a team in my studies, through my voluntary work and occupational work.
- As a member of the Debs committee throughout 2014, and as chair of the SVP committee 2012, I faced many opportunities and challenges in dealing with financing, communicating, organising, following up on emails, and cash handling.

Time Management

- Developed excellent time management skills through simultaneously working on numerous projects at university and through my role as administrative assistant in Tallaght Hospital.
- Successfully able to balance time between studies and other commitments throughout my education both at school and in University.