

# Alaina Maher, B Corp, LL.B

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## Legal Professional Experience

### **Cullen & Co. Solicitors, Legal Executive**

**June 2020 - Present**

- **Personal Injuries Litigation:**  
PIAB Applications; Medical Reports; Letters of Instructions / Papers to counsel; Draft Notice for Particulars, Affidavits of Discovery, Settlement Agreements, Motions, Grounding Affidavits; Set down cases for trial; Attend initial consultations with clients; Regular contact with clients to update them about the progression of their case
- **Family Law:**  
S117 Proceedings; Consent divorce proceedings; Separation Agreements, Initial consultations with clients; Ward of Court applications
- **Conveyancing:**  
Prepare legal packs for auctions relating to Conveyancing matters; Draft Conveyancing contracts; Research
- **Employment Law:**  
Prepare relevant documentation for Redundancies; Draft legal advices on unfair dismissals; Submissions for Disciplinary Procedures; Attend meetings with clients requiring legal representation; Research

### **RTÉ Solicitors' Office, Legal Researcher**

**September 2018 – September 2019**

- Following a competitive application process, I was selected as the Annual NUI Galway Law Graduate to join the Solicitors' Office as Legal Researcher
- Carried out Legal Research across various areas and assisted on cases as needed
- Attendances at initial consultations with clients and counsel
- File Management, transcription; assisted in drafting legal training notes and documents for RTÉ employees
- Preparation of briefs and Authorities for counsel for matters to be heard at High Court and Court of Appeal proceedings; drafted documentation for lodgement in High Court proceedings
- Gained experience across a broad range of areas including Employment, Defamation, Pre-Broadcast Advice, Intellectual Property, GDPR, and FOI
- Involved in WRC proceedings and Mediation hearings

### **Association for Criminal Justice Research and Development, Intern**

**May 2018 – July 2018**

- After a competitive application process, I was put forward by my Criminal Law Professor in NUIG and was then selected to be the 2018 Summer Intern for the ACJRD office
- Assisted in the organisation of the Annual Irish Criminal Justice Agencies (ICJA) Conference; acted as a rapporteur for ICJA Conference 2018 in two workshop sessions regarding Trauma within the Criminal Justice System for which I am published in the 2018 Annual ICJA Report

### **Hayes solicitors, Summer Intern**

**July 2018 – September 2018**

- Legal intern in the Healthcare department
- Assisted in opening and closing file procedures; drafted Medical Chronologies, Notice for Particulars, letters of instruction and papers to medical experts and counsel

## Education

### **LAW SOCIETY OF IRELAND**

**October 2019 – Present**

Completed 7 FE-1 Examinations | To sit Tort in November 2020

### **NATIONAL UNIVERSITY OF IRELAND, GALWAY**

#### **Post-Graduate Degree: Bachelor of Laws, LL.B**

**September 2017 – May 2018**

Overall result for degree: 2.1 | 67%

**Exam Results:**

- Criminal Law – 73%
- Law of Equity & Trusts – 68%
- Property Law – 67%
- Media Law – 70%
- Comparative Law – 68%
- Criminology – 65%
- Legal Research Essay – 75%  
“Is it time to Abolish Juries in Defamation Trials”
- Family Law – 60%

**Undergraduate Degree: Bachelor of Corporate Law****September 2014 – May 2017**Overall result for degree: 2.1 – Graduated in 4<sup>th</sup> place in my Undergraduate Class**Exam Results:**

- Constitutional Law – 55%
- Contract Law – 50%
- Law of Tort – 52%
- Labour Law – 62%
- Legal and Business Ethics – 63%
- Environmental Law – 76%
- Alternative Dispute Resolution – 74%
- Consumer Law and Policy – 62%
- EU Law – 50%
- Cross Cultural Management – 68%
- Employment Relations – 70%
- Managerial Economics – 75%
- Global Marketing – 71%
- IT Law – 65%
- Buyer Behaviour Analysis – 68%
- Company Law – 57%
- Marketing Principles – 70%
- Macroeconomics – 70%
- Microeconomics – 70%
- Management of Organisational Change – 67%

**MUCKROSS PARK COLLEGE****September 2008 – May 2014****Leaving Certificate: 475**

Subjects: Business, French, English, Biology, Chemistry, Maths, and Geography

**Skills**

- Proficient in Microsoft Word/Office/Excel/PowerPoint
- Proficient in Case Management systems; Legal Evolve and EXPD8
- Typing skills (70 wpm)
- Exceptional communication and interpersonal skills
- Legal Research; Litigation Support & Legal Administrator Assistance

**Achievements & Interests**

- Learning Sign Language [2020]
- Two publications in the Irish Criminal Justice Agencies Conference (ICJA) Report [2018]
- Keen interest in technology; currently designing a website for the Advanced Lipid Management And Research Centre
- Published in Research Abstracts from the Heart Efficiency Unit, Tallaght Hospital [2012 & 2015]
- Certified in Manual Handling and First Aid for volunteer work
- Co-captained NUI Galway Tag Rugby team [2016-2018]
- Volunteered with Free Legal Advice Clinic (NUI Galway)
- Law Society NUIG, coordination and organisation of the Law Ball [2015-2017]
- Singing Feis Awards both solo and as a member of a Youth Chamber Choir [2003-2017]

**Voluntary Work****The Irish Children’s Pilgrimage Trust, Group Helper**

- Supervised sick and disadvantaged children on a week-long pilgrimage to Lourdes
- Assist in raising funds to support these pilgrimages each year

**Irish Cancer Society & Northwest Hospice**

- Organise an annual 5Km/10Km run in aid of these two charities
- Oversee the maintenance of the social media accounts associated with this campaign: Instagram, Twitter, Facebook

**Referees:** Mary Cullen, Solicitor – [mary@cullencosolicitors.com](mailto:mary@cullencosolicitors.com)Paula Mullooly, Solicitor – [paula.mullooly@rte.ie](mailto:paula.mullooly@rte.ie)Colin Byrne, Solicitor – [byrnec58@gmail.com](mailto:byrnec58@gmail.com)