

Alanna Byrne

Curramore, Kiltoom, Athlone, Co. Roscommon.

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EDUCATION

University College Dublin

Dublin, Ireland

BCL Law with History

2015-2019

- Current Grade Point average 3.74/4.2 – 1st class honours.
- Relevant modules: Contract Law, Company Law, Property Law, EU Law, Employment Law, Insolvency Law.
- Recipient of UCD Entrance Scholarship based on Leaving Certificate results.
- Awarded second place Barra Flynn Memorial Scholarship from Tormey Solicitors, Athlone, based on Leaving Certificate results.

Our Lady's Bower

Athlone, Co. Westmeath

Leaving Certificate

June 2015

- 580/625 points.
Higher Level: Irish (A1), English (A1), Biology (A1), Accounting (A1), French (A2), History (B1), Maths (C2).

WORK EXPERIENCE

Legal Experience

LK Shields Solicitors

40 Upper Mount St, Dublin 2

Paralegal (Litigation Intern)

June – July 2018

- Scheduled documents, created booklets and briefs for court and counsel and drafted correspondence to clients and authorities, which assisted associates and partners.
- Regularly attended motion hearings in the High Court.
- Spent time in the Employment, Pensions and Employee Benefits department where I worked closely with a partner and associate, sat in on and took notes at client meetings and phone calls, carried out research and noted recent updates in employment law.

Paul Connellan Solicitors

Athlone, Co. Westmeath

Intern

7th-21st January 2016

- Oversaw documents such as affidavits, deeds of title and conveyancing documents, adding to the efficiency of the office.
- Sat in on sessions of the District Court where I gained an understanding of how to speak to a judge clearly and succinctly, structure an argument and communicate important points.
- Became familiar with the processes of conveyance and probate and learned to deal with legal documents.

Additional Experience

The Fatted Calf Restaurant

Athlone, Co. Westmeath

Waitress

May 2016 - August 2017

- Duties included taking orders, serving food, waiting on customers and clearing tables, delivering an efficient service.
 - Further developed my people and communication skills working closely with my colleagues and with the public, learned to work in highly pressurised situations.
 - Learned to retain information as intimate knowledge of the menus and content of dishes was essential.
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SKILLS

- *Communication skills:* owing to my work experience and volunteering with UCD Saint Vincent de Paul Society.
- *Teamwork skills:* a result of playing gaelic football with my local club.
- *Negotiation and problem solving skills:* participation in university societies and college projects.
- *Time management and organisational skills:* developed through working in a busy restaurant.

ACHIEVEMENTS & INTERESTS

Work experience

- Chosen to take part in an A&L Goodbody Law Start Day, May 2017.
- Selected as one of fifteen law students to attend the PwC insight day, March 2016.
- Participated in the UCD Legal Placement Programme, through which I learned how to adequately reflect on and learn from my experience at LK Shields.

Volunteering with UCD Saint Vincent de Paul society

- Took part in soup runs and other fund raising events.
- Developed people skills as well as organisational skills

Travel

- Back-packed around Europe for a month in June 2017
- Experienced new cultures, learned to be more independent and how to manage and budget my money.

Sport

- I play Gaelic football with my local GAA club.
- Learned to work as part of a team as well as being an outlet to relieve the stress of the week.

REFERENCES

Available upon request.