ALANNA PIGOTT

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Legal specialist at Apple, with experience in privacy & data protection, litigation, commercial contracts, compliance & risk management, and finance.

**EMPLOYMENT HISTORY**

**Privacy Legal Specialist, Apple Distribution International**

*December 2022 – Present*

* Process data subject access requests (DSAR), liaising with global counsel on active disputes involving current and former employees, manually reviewing and redacting privileged internal and third-party data in compliance with legal requirements and internal policies.
* Provide strategic advice on customer privacy and data protection queries, requiring collaboration with cross-functional teams.
* Maintain DSAR retention schedule for 800 DSARs processed to date.
* Initiated the development of a streamlined DSAR procedure, resulting in more efficient handling and recording of DSAR in line with global data protection legislation.

**Legal Assistant and Secretary, Patrick Daly & Co. Solicitors**

*April – May 2022, April – June 2021, August – December 2020*

* Represented clients in the Central Criminal Courts and Criminal Court of Justice; empanelled juries, transcribed consultations and proceedings, and supported counsel and clients.
* Advised on civil, criminal, and family proceedings; made applications, led client consultations, analysed CCTV and interview footage, and prepared Books of Evidence, briefs, witness statements, and other legal documentation.
* Managed firm’s appointments, maintained 300+ client files, handled invoices & billing arrangements, completed Circuit Court legal aid claim forms, claimed District Court legal aid payments, and liaised with clients via email, phone, and in-person.

**Career Break for Backpacking Europe**

 *October 2021 – March 2022*

**Waitstaff, Carrig Country House**

*May – October 2022, July – October 2021*

* Provided customer service reflective of the four-star, award-winning environment, training and supervising new staff to the same standard of professionalism.

**Legal Intern, Fexco**

*June – August 2019*

* Drafted, reviewed, and finalised commercial contracts in compliance with GDPR.
* Renewed existing contracts with appropriate GDPR updates.

**Parliamentary Assistant to MEP Seán Kelly, European Parliament**

*September 2018 – May 2019*

* Wrote statements for plenary sessions and media interviews, requiring extensive research in order to adopt the appropriate stance to capture Mr. Kelly’s political views.
* Headed annual essay competition, reviewing entries, selecting winning entries, and responding to successful and unsuccessful candidates.

**Risk & Compliance Intern, Fexco**

*June – August 2018*

* Conducted review of customer due diligence forms and credit risk ratings, ensuring compliance with money laundering legislation.
* Presented review results to 6 senior management, 2 human resource officers, 12 team members and 21 interns.

**Group Finance & Tax Intern, Fexco**

*June – August 2017, June – August 2016*

* Surpassed targets both years, completing iXBRL tagging of 50 sets of statutory financial statements within 2 months.
* Trained Senior Accountant and colleagues in new iXBRL software.

**EDUCATION**

FE-1 Examinations, Law Society of Ireland

*2021-2023*

* All passed on first attempt
* 72% in criminal law
* 63% average

BCL (Law and French), University College Cork

*2016 – 2020*

* 2:1 (69%)
* 6th in Class
* Erasmus at Université de Strasbourg
* Public Relations Officer for UCC French Society

**SKILLS**

* Client Relations
* Legal Document & Trial Preparation
* Legal Research
* Case Management
* Attention to Detail
* Legal Analysis & Interpretation

**LANGUAGES**

* English (Fluent)
* French (Proficient)
* Irish (Conversational)

**OTHER**

* Certificate in AI & Law, Lund University, *2024*
* Professional Diploma in Criminology and Forensic Psychology, City College; Distinction, *2022*
* Certificate in Arts, Entertainment and Media Law, Law Society of Ireland, *2019*
* 3 Certificates, TEFL Institute of Ireland, *2020*
* ECDL Certified, *2012*